

Monday, March 23, 2026 @ 5:30 PM
Working Session
Dalton Select Board Meeting

Meeting called to order at 5:30pm by Jo Beth. Select Board members Jo Beth Dudley and Warren Green were present. Meeting available for public viewing via Zoom.

Public attendees: Michael Carrier, Ron Sheltry, and Paul Deveno. Via Zoom: None

The Board reviewed the hazard mitigation plan being completed by Mapping & Planning Solutions. Jo Beth reviewed the updates needed. Ron Sheltry and Jeanette sent June Garneau their comments directly. Neither Warren or Eric had comments. Jo Beth will email June her comments in the morning so the report can be amended and sent to FEMA for their review and approval.

Jo Beth brought up the need for some type of building notification process so that the board and fire chief are aware of new projects and homes being added in Dalton.

Gina Damiano sent via email a request from the Dalton Conservation Commission for Jon Swan to be appointed to the Dalton Conservation Commission. Warren motioned with Jo Beth providing a second. Motion carries via roll call vote.

The meeting minutes from March 16, 2026, were presented to the board. Jo Beth motioned to approve the minutes. Warren provided a second with approval via roll call vote.

Nonpublic minutes for sessions 1 and 2 on March 16, 2026 were presented to the board. Jo Beth motioned for approval with Warren providing a second. Approval via roll call vote.

Jo Beth motioned to enter into nonpublic for personnel and legal at 5:49pm. Warren provided a second with approval via roll call vote.

Jo Beth motioned to re-enter public session at 6:05pm. Warren provided a second with approval via roll call vote.

The board's working session was suspended at 6:08pm.

The board's working session reconvened at 6:23pm.

Jo Beth motioned to re-enter nonpublic session at 6:23pm. Warren provided a second with approval via roll call vote.

Jo Beth motioned to re-enter public session at 7:04pm. Warren provided a second with approval via roll call vote.

Jo Beth motioned to seal nonpublic meeting minutes #3. Warren provided a second with approval via roll call vote.

The board reviewed the job description for the transfer station manager. Warren mentioned there was no mention of cleaning or maintaining the transfer station building and grounds. Jo Beth motioned to add this item and approve the job description. Warren provided a second with approval via roll call vote.

Warren motioned to adjourn the meeting at 7:06pm. Jo Beth provided a second with approval via roll call vote.

Monday, March 23, 2026 @ 5:30 PM
Working Session
Dalton Select Board Meeting

Minutes Respectfully submitted by Jeanette Charon.

Minutes Approved On: 4/13/26 (date)

Jo Beth Dudley

Jo Beth Dudley

Warren Green

Warren Green

Eric Moore

Nonpublic Session Minutes

Town of Dalton

Date: March 23, 2026 # 1 Personnel

Members Present: Jo Beth Dudley x

Eric Moore

Warren Green x

Motion to enter Nonpublic Session made by Jo Beth seconded by Warren

Specific Statutory Reason cited as foundation for the nonpublic session:

 x RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.

 RSA 91-A:3, II(b) The hiring of any person as a public employee.

 RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.

 RSA 91-A:3, II(d) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are averse to those of the general community.

 RSA 91-A:3, II(e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against this board or any subdivision thereof, or by or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled

 RSA 91-A:3, II(i) Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.

 RSA 91-A:3, II(l) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.

Roll Call vote to enter nonpublic session:	Jo Beth Dudley	<input checked="" type="radio"/> Yes	<input type="radio"/> No
	Eric Moore	<input type="radio"/> Yes	<input type="radio"/> No
	Warren Green	<input checked="" type="radio"/> Yes	<input type="radio"/> No

Remove public meeting tape (if applicable).

Entered nonpublic session at 5:49 a.m. p.m.

Nonpublic Session Minutes

Town of Dalton

Other persons present during nonpublic session: Jeanette Charon, Town Administrator present and note taking and Ron Sheltry, Fire Chief

Description of matters discussed, and final decisions made: Ron included an increase for himself and his volunteer fire fights and EMTs in his budget request for 2026. The fire department employees hadn't received a raise since March 2020, during Covid. Dalton is at the lower end of pay for the surrounding communities emergency personnel. Dalton pays one hour showup time where others are paying 2 or 4 hours minimum. Ron is asking for an additional \$2/hour to take him from \$18 to \$20 per hour. He is also proposing an additional \$1 per hour for all emergency responders. Jo Beth motioned to approve the raise for Ron from \$18 to \$20/hour. Warren provided a second with approval via roll call vote. Jo Beth motioned to approve the raises for the emergency responders. Warren, being a volunteer firefighter, removed himself from the vote. Jo Beth voted "yay" for the motion's approval. Eric will need to vote at the next meeting in order for the motion to carry. All raises will be effective retroactively to start on 1/1/2026.

Note: Under RSA 91-A:3, III. Minutes of proceedings in nonpublic sessions shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. Minutes and decisions reached in nonpublic session shall be publicly disclosed within 72 hours of the meeting, unless, by recorded vote of 2/3 of the members present, it is determined that divulgence of the information likely would affect adversely the reputation of any person other than a member of this board, or render the proposed action of the board ineffective, or pertain to terrorism. In the event of such circumstances, information may be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.

Motion to leave nonpublic session and return to public session by Jo Beth, seconded by Warren.

Motion: PASSED / DID NOT PASS (circle one)

Nonpublic meeting tape removed; public meeting tape replaced (if applicable).

Public session reconvened at 6:05 a.m./(p.m.)

Motion made to seal these minutes. If so, motion made by , seconded by , because it is determined that divulgence of this information likely would

 Affect adversely the reputation of any person other than a member of this board

 Render a proposed action ineffective

 Pertains to preparation or carrying out of actions regarding terrorism

Roll Call Vote to seal minutes:	Jo Beth Dudley	Yes	No
	Eric Moore	Yes	No
	Warren Green	Yes	No

Motion: PASSED / DID NOT PASS (circle one)

These minutes recorded by: Jeanette Charon

Nonpublic Session Minutes

Town of Dalton

Date: March 23, 2026 # 3 Personnel

Members Present: Jo Beth Dudley x

Eric Moore

Warren Green x

Motion to enter Nonpublic Session made by Jo Beth seconded by Warren

Specific Statutory Reason cited as foundation for the nonpublic session:

 x RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.

 RSA 91-A:3, II(b) The hiring of any person as a public employee.

 RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.

 RSA 91-A:3, II(d) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are averse to those of the general community.

 RSA 91-A:3, II(e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against this board or any subdivision thereof, or by or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled

 RSA 91-A:3, II(i) Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.

 RSA 91-A:3, II(l) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.

Roll Call vote to enter nonpublic session:	Jo Beth Dudley	<input checked="" type="radio"/> Yes	No
	Eric Moore	Yes	No
	Warren Green	<input checked="" type="radio"/> Yes	No

Remove public meeting tape (if applicable).

Entered nonpublic session at 6:23 a.m. p.m.

Nonpublic Session Minutes

Town of Dalton

Other persons present during nonpublic session: Jeanette Charon, Town Administrator, present and note taking.

Description of matters discussed, and final decisions made: The offer letter for Kyle MacBean was completed by Jo Beth and Jeanette. The board members reviewed the letter as provided at the meeting. Jo Beth motioned to send the letter to Kyle to accept the transfer station manager project formally. Warren provided a second with approval via roll call vote.

Note: Under RSA 91-A:3, III. Minutes of proceedings in nonpublic sessions shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. Minutes and decisions reached in nonpublic session shall be publicly disclosed within 72 hours of the meeting, unless, by recorded vote of 2/3 of the members present, it is determined that divulgence of the information likely would affect adversely the reputation of any person other than a member of this board, or render the proposed action of the board ineffective, or pertain to terrorism. In the event of such circumstances, information may be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.

Motion to leave nonpublic session and return to public session by Jo Beth, seconded by Warren.

Motion: PASSED / DID NOT PASS (circle one)

Nonpublic meeting tape removed; public meeting tape replaced (if applicable).

Public session reconvened at 7:04 a.m./p.m.

Motion made to seal these minutes. If so, motion made by _____, seconded by _____, because it is determined that divulgence of this information likely would

_____ Affect adversely the reputation of any person other than a member of this board

_____ Render a proposed action ineffective

_____ Pertains to preparation or carrying out of actions regarding terrorism

Roll Call Vote to seal minutes:	Jo Beth Dudley	Yes	No
	Eric Moore	Yes	No
	Warren Green	Yes	No

Motion: PASSED / DID NOT PASS (circle one)

These minutes recorded by: Jeanette Charon

Nonpublic Session Minutes

Town of Dalton

Date: March 23, 2026 # 2 Personnel

Members Present: Jo Beth Dudley x

Eric Moore

Warren Green x

Motion to enter Nonpublic Session made by Jo Beth seconded by Warren

Specific Statutory Reason cited as foundation for the nonpublic session:

 x RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.

 RSA 91-A:3, II(b) The hiring of any person as a public employee.

 RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.

 RSA 91-A:3, II(d) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are averse to those of the general community.

 RSA 91-A:3, II(e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against this board or any subdivision thereof, or by or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled

 RSA 91-A:3, II(i) Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.

 RSA 91-A:3, II(l) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.

Roll Call vote to enter nonpublic session:	Jo Beth Dudley	<input checked="" type="radio"/> Yes	<input type="radio"/> No
	Eric Moore	<input type="radio"/> Yes	<input type="radio"/> No
	Warren Green	<input checked="" type="radio"/> Yes	<input type="radio"/> No

Remove public meeting tape (if applicable).

Entered nonpublic session at 6:23 a.m. p.m.

Nonpublic Session Minutes

Town of Dalton

Other persons present during nonpublic session: Jeanette Charon, Town Administrator, present and note taking.

Description of matters discussed, and final decisions made: Jeanette provided the salary adjustment forms required for the cost of living increase approved in the budget at town meeting. Positions receiving the increase were town administrator, town clerk/tax collector, treasurer, deputy tax collector, and deputy treasurer. Jo Beth motioned to process the 3% pay increases for these positions with Warren providing a second. The motion was approved via roll call vote; the board members executed the proper forms. All raises will be effective retroactively to start on 1/1/2026.

The Board discussed raises for Highway department staff, and is waiting for request forms from Adam. It was noted that completion of Owin's CDL was required in February, and that it's still pending. The board agreed that an extension of time should be put in writing and co-signed by Owin.

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Motion to leave nonpublic session and return to public session by Jo Beth, seconded by Warren.

Motion: PASSED / DID NOT PASS (circle one)

Nonpublic meeting tape removed; public meeting tape replaced (if applicable).

Public session reconvened at 7:04 a.m./p.m.

Motion made to seal these minutes. If so, motion made by , seconded by , because it is determined that divulgence of this information likely would

 Affect adversely the reputation of any person other than a member of this board

 Render a proposed action ineffective

 Pertains to preparation or carrying out of actions regarding terrorism

Roll Call Vote to seal minutes:	Jo Beth Dudley	Yes	No
	Eric Moore	Yes	No
	Warren Green	Yes	No

Motion: PASSED / DID NOT PASS (circle one)

These minutes recorded by: Jeanette Charon