

**Monday, December 22, 2025 6:30 PM**

**Regular Session**

**Dalton Select Board Meeting**

Meeting called to order at 6:31pm by Jo Beth. Select Board members Jo Beth Dudley, Eric Moore and Thomas Dubreuil were present. Town Admin, Jeanette Charon present and note taking. Meeting available for public viewing via Zoom.

Public attendees: Mandy Deveno and Warren Green. Via Zoom: Carol Sheltry, Pam Kathan and Jon Swan.

The Board signed AP and payroll checks. Tom asked about the reimbursement for Adam's uniform allowance for the year. Descriptions on the receipt did not appear consistent with what we allow. Jeanette explained that is how the store describes the items in their system so it scans with those details. Tom inquired about the check for the Dalton Conservation Commission (DCC) for \$18k. Jeanette stated it was 50% of the collected current use tax payments. Jeanette let Tom know the backup was attached showing the collected funds for current use.

At 6:43pm, the Board moved into the public hearing for unanticipated funds for the \$151,145.70 received from FEMA for emergency road repairs relating to the floods from July 2024. Tom asked if this was in addition to what we have already received. Jeanette confirmed. He asked if it was for a specific road. Jeanette stated it was for the damaged roads in general. Eric asked if Jeanette had the breakdown for each road; she stated she didn't have it with her this time. She usually has it but no one ever asks for it so she didn't bring it this time. Jeanette will bring it to the next hearing on January 5, 2026. Jo Beth stated the reimbursement has to be for work we have completed and submitted documentation for. Jo Beth motioned to accept the unanticipated funds. Eric provided a second with approval via roll call vote.

The Board moved back into the regular session select board meeting at 6:45pm.

Jeanette asked if the Board wanted to wait to review and discuss the capital reserve requests when we go over the budget at the end of the meeting. Jo Beth stated that would be best.

Jeanette provided one gravel warrant. Tom thought the owner had sold the pits. It was noted he has sold most of them. Jeanette stated that a report of excavated materials still needed to be completed by him to transfer the property to the new owner. Jo Beth motioned for approval with Eric providing a second. Approval via roll call vote.

The Board reviewed the November bank reconciliations and transaction report. Jo Beth asked about coding for FEMA funds. Jeanette will inquire with the bookkeeper, but she believes it's a placeholder for the funds until it's determined where the town wants to reallocate the funds. Tom asked about the \$18k for the DCC on the reconciliation and whether or not it would show next time. Jeanette confirmed it would show on the December reconciliations because the check was just cut. Jo Beth asked about the Tractor Supply receipts for the credit card report. Jeanette stated there were two credits under returns and one purchase. Jo Beth asked about a deposit in transit (DIT) for \$410.23. Jo Beth will sign off on that reconciliation once she receives those details.

Jeanette provided a property tax collection update. As of the due date, December 18, 2025, the town collected 82% of the second issue tax warrant. Jeanette notified the Board there was still 7% of the first tax warrant outstanding as well. Jo Beth asked if this was good compared to other years. Jeanette stated it seemed a little better than before; she would have to go back and look. Jo Beth asked if there would be liening this coming year. Jeanette stated there would be. Jeanette explained the process. Jo Beth asked about deeding. Jeanette stated she didn't think there would be any properties for deeding but she would know in January when she determines the year's schedule.

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The Board reviewed the meeting minutes from December 8, 2025. Tom stated everything was fine except for Kirs Ennis' statement about him obstructing town business. He believes he was doing his due diligence on what he thinks. Jo Beth reminded Tom this is what Kris stated and it belongs in the minutes, it does not mean that he agrees with her statement. Tom stated that it makes it appear that he's not doing his job. Jo Beth noted that Kris stated she wanted it on the record. Tom stated that everyone is obstructing him. Jo Beth stated Tom didn't have to agree with the statement. Jo Beth motioned to approve the minutes. Tom provided a second to get the discussion rolling but he is voting nay. Jo Beth called the vote and voted yay, Tom voted nay, and Eric voted nay – he wasn't at the meeting anyway. The minutes will be posted without member signatures.

Jeanette provided the Veroff CPA letter for the 2025 town audit. Jo Beth asked when this was due, and Jeanette offered to push this to the next meeting; she would like to read through the letter thoroughly. Jeanette stated she can send it to all members for their review. Eric confirmed.

No update for the phone system and broadband update. Power and phones as well as internet went down on Friday. Our generator kicked on but Jeanette left early since there were no internet or phones.

Jeanette provided the Community Power Coalition of NH cost sharing agreement for the Board to sign. Andrew Hatch from CPCNH was present to review the documents in November. Tom asked how this worked since Eversource owns the lines. Jeanette stated that Eversource still delivers the power, it's just purchase from someone else. This was agreed upon during town meeting as well as with the Board previously, so a vote should not be required. Jo Beth asked the Board about the assignment of an authorized officer for Dalton Community Power. Jo Beth asked if the Board had to assign one and Jeanette informed the Board that if no officer is assigned, they would contact the default, which is Jeanette. Tom asked if people can change back. Jeanette confirmed people are signed up at the time of launch but they can leave and come back later if they want to. Eric confirmed that this was already discussed and determined previously; Jeanette would be our representative. Jo Beth and Tom agreed. Jo Beth motioned to assign Jeanette as the authorized officer with the authority to make decisions as outlined in the agreement and execute said agreement. Eric provided a second with approval via roll call vote. Jo Beth completed the document and executed the necessary pages. Jeanette will fill in her contact information and send the document back to CPCNH for their signature. Early 2026 rates are expected to be less than Eversource; this allows Dalton Community Power to launch for the residents not currently utilizing solar or a third-party provider for their electricity supply.

Tom provided an update on the box truck discussed with Kyle MacBean at the December 8, 2025, meeting. Kyle purchased the truck personally and asked Tom if he could use it for the town. He has already used it to make two trips with recycling. Tom agrees with the arrangement and thinks Kyle should be reimbursed for at least fuel. Jo Beth stated that the IRS reimbursement mileage rate should apply. It was noted that authority to use this personal truck for town business should be decided by the Select Board, not an individual member of the board. Jeanette stated that we will need to get Kyle's insurance certificate. She will ask him for that as well as review the mileage reimbursement process with him. Jo Beth motioned for approval of the arrangement. Eric provided a second with approval via roll call vote.

Jo Beth asked if there was any update on the moisture issue in the building damaging the floor? Jeanette stated she had not heard anything from the contractor yet.

Jo Beth asked for an update on a new recycling location for Dalton. Jeanette spoke with Rob Blanchette in Lancaster regarding their permit and ability to take Dalton's recycling. A revised permit to add Dalton is pending. Jeanette informed the Board there are items that Lancaster doesn't recycle, such as mixed paper. This

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means we will need to adjust our program accordingly, or figure out where we could take the items Lancaster won't accept any longer. Jo Beth asked if we could deliver those items to NCEC. Casella charges \$55/ton for recycling, and Jo Beth noted that we would pay the same amount if the waste went into the landfill, and that it's better to recycle the material, even at cost.

Tom had no update for the DCC at this time.

Jo Beth motioned the re-appointment of Gina Damiano to the commission, per the request of the DCC. Eric stated he won't provide any decision until he gets an answer to his email asking for backup from Jon regarding what the DCC wants to be reimbursed for. Tom asked if we have to publicize the open positions anywhere. Jeanette stated it's on our website, on their page. That shows the term expiration date for all the members. It was again noted that the DCC By Laws allow the DCC to recommend reappointment for active members, and require attendance at multiple meetings for recommending new member appointment requests. Jo Beth stated that Eric's email wasn't clear, and his request was moot because the DCC had already requested reimbursement from GSL directly, after the Select Board did not take action. Tom stated Jo Beth should have asked for clarification if it wasn't clear. Jeanette thought that Jon's request included backup invoices. The cancelled checks would have been seen during review of the reconciliations. Jo Beth looked for the email request from Eric, and read part of it. Jo Beth reminded the board of the motion she made to reappoint Gina. Jo Beth made a motion to appoint Mandy Deveno as an alternate to the DCC. Eric stated he won't vote until he receives a response to his email. Tom states that anytime you're asked to pay something, there should be documents to back it up. Jeanette noted Jon sent backup with the reimbursement request.

Mandy Deveno asked for permission to ask a question/make a statement. Jo Beth allowed and Mandy stated the invoices were in the hands of the Board members before the DCC made the request; the DCC asked the board to make the request prior to them doing it on their own behalf. Eric stated the invoices were there but not the checks, stating the town didn't pay it so he wanted to know who paid the invoices. Jeanette and Jo Beth stated that the Dalton Conservation Commission paid the invoices; they are part of the town. There is an issue in that the email was sent by one person, not the board and the others didn't know you were sending it – or at least Jo Beth didn't know you were sending it. Tom stated that two years ago or so, Jo Beth approved \$30-\$35k to Jon for someone and there was a big uprising about it. Jeanette stated that Jo Beth and the Board don't approve what the DCC spends. Tom disagrees. It was noted the DCC requests the funds and the treasurer is the gatekeeper. Tom mentioned an email about Jo Beth not approving funds being spent out of the DCC account. Jo Beth stated that was for a payment of legal expenses which would have been out of the purview of the DCC. Jeanette stated that was for legal purposes which is not allowed from conservation funds. That is part of the state statutes.

The Board also received a letter from the members of the conservation commission asking for a different liaison from the board since Tom has not been present at a meeting for 11 months. Tom stated it may not be 11 months and he goes when he can. Tom stated that as long as he has been on the board, there has never been a liaison that has come to the board meeting to give an update. Jeanette states the Select Board liaison is supposed to bring information back from the commission meeting, not the other way around. If Tom had attended the meetings, it would have given him the opportunity to ask them for the information Eric is asking for, directly. Tom asks why this didn't happen prior to him being on the Board. He doesn't want to argue about the topic. Tom stated Jon should be coming to the Board for their approval for the things he does. Jo Beth stated the prior liaisons attended the meetings and reported back to the Board. Similarly, she brings information back from the planning board. Jo Beth asked Eric if he would like to take on the role of the DCC

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liaison. Eric stated that he doesn't have the time to do that. Tom stated that Jon has spent his time undermining the Board and doing everything he could to get him all worked up. Jo Beth reminds Tom we are talking about the commission, not an individual. Tom stated there is a lot more to it and Jo Beth knows it. Jo Beth asked Tom if he will start going to the meetings as the liaison. Tom stated he will go when he can.

There was no update from the planning board or host community agreement committee, as neither has met since the last Select Board meeting.

The solar array is installed but has been covered in snow. We should be generating something now. Jo Beth asked if there is an app we could use to track electrical generation. Jeanette will ask. Jeanette reached out to DES regarding the reimbursement. DES is awaiting a final report from their consultant prior to full reimbursement. However, we can put in for 90% reimbursement. Jeanette agreed to do that as long as we got the balance after they received the report. Hopefully we will see the 90% reimbursement prior to December 31, 2025.

The transfer station scale grant proposal has not been completed yet. Tom asked for the purpose of the scale. Jeanette stated that we have to submit the weight of the recycled materials we process for NH DES annually. Right now, we submit an average. The scale would be covered 100% by the grant. Tom asked about the documents for this. Jeanette asked if there was a reason we don't want a scale. Tom stated that if it's covered 100%, then there is no reason not to apply.

The grants proposals for the truck replacements have not been done yet. Jeanette is waiting on the completed quotes from Adam and Ron. The grant funds are available until they're depleted. Tom stated that replacing the truck with a new model is going to cost the town money. These new trucks have issues that are electrical and then the town has to make the repairs. A second-hand truck would be better. Jeanette asked Adam about the grant at 95% replacement and he was all for it. For 95% replacement, he would definitely kill the old truck. Computer issues in the trucks cost a lot of money, Tom stated. Jeanette stated that regardless of whether we purchase a new vehicle or put parts and pieces on our older vehicles, it's going to cost the town money. If the parts aren't available, you can't fix the truck so the truck sits there and you can't use it. Jeanette stated it's an unfortunate circumstance of technology and corporate greed. Tom stated that as money is raising and raising, it may sound good, but it's going to cost the town – it's a guarantee. Eric stated that the Allison transmissions provide a 10-year warranty.

The town is still awaiting some funds from FEMA. Jeanette stated it's about \$102k or so. \$100k for work done on Blakslee and about \$2k for fringe benefits from a different job. Jo Beth asked about the approval for the time extension for mitigation work. Jeanette had to revise it and resubmit it and has not heard back on it yet.

There was an accident on Dalton Road where the Eversource pole was knocked down at the Old Town Hall. Eversource made the repairs and reconnected the lines on the Old Town Hall building. The Fidium line was also ripped off the fire station and Jeanette wasn't sure if that had been repaired yet or not. We do not anticipate a need for Dalton to file an insurance claim at this time, but Jeanette did send the accident report to Primex for the record.

Jeanette provided the expenses through to date. She did some hand adjustments on the report to show the board members where the totals are coming from. Jeanette went over the numbers on the report. Jeanette went over opportunities for use of capital reserve reimbursement for some of the items. Jo Beth asked if the Board wanted to review all of the opportunities prior to voting on them. Tom agreed he did. (1) \$7400 from the

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Technology CRF - Jeanette explained the technology request (for Municipal accounting software) was approved that way in the meeting minutes from 2023. Jo Beth motioned to approve the request. Eric provided a second with approval via roll call vote. (2) \$11,405 from the Highway equipment CRF for the extensive repairs made to the grader in November. Already being over budget and due to lack of maintenance of this piece of equipment in the past. Tom confirmed how much was being moved. He asked if there was \$4-5k in the budget for those repairs. Jo Beth stated the budget has already been overspent. (3) \$2,943 from the transfer station CRF for the temporary shelter at the station, as agreed at the time of Board approval. (4) \$58,700 from the Paving CRF for final paving (gravel top coat) of the roads not damaged from the July 2024 flood. This is generally done every couple of years but has not happened in quite a while. (5) \$14,000 from the Legal CRF to pay for legal services from April and May. The legal budget is over by about \$8k right now. Tom asked if the \$14k was on the hostile report. Jeanette state she doesn't believe that is all it was spent on, but the bills are attached to the request. Jo Beth stated it was spent on a variety of things, including town meeting, Casella issues and agreement, etc.

Jo Beth stated we would be slightly overbudget by \$58,475 at the end of the year if we do not get the solar reimbursement by the end of the December. We should try not to be over budget since we have already used the fund balance for road repair expenses. With invoices outstanding for the balance of the year, taking these funds from CRF and being underbudget, anything left over goes into fund balance. Tom asked how much we could go over. Jeanette stated she doesn't know because we don't know what's out there for December invoices. Who knows what will happen to a truck next week and if there will be equipment repair costs. Eric stated it's better than being over. Jo Beth reminds the others this is what the CRF money is for. Tom asked where the funds come from. Jeanette stated that it is money in the bank. It's a completely separate bank account. Jo Beth stated it puts us in a better position. If we are over budget, we have to ask for permission from DRA to use funds from the fund balance; Eric states that we definitely don't want to do that. Tom asked what DES said about the solar grant money again. Jeanette stated we are being put in for 90% reimbursement now and we will get the other 10% once she gets the final report from her consultant. We don't know when those funds will be received. Another Select Board meeting this year is not expected. Jo Beth motioned to approve the funds from the CRF accounts and she listed them individually (#'s 2-5, above); the technology approval was handled separately. The grand total is \$94,448.00. Eric provided a second with approval via roll call vote.

Jeanette asked the board if they had any questions about the expenditure report, her markups or her explanations. No members had any questions. Jeanette explained the only way the actual expenditures would go down is if while combing through everything she notices something was miscoded. It'd likely be something that should have gone to FEMA and she coded it to the highway dept. Jo Beth confirmed the FEMA expenses were not in the total of the report. Eric asked about the FEMA funds received. Jeanette confirmed the use of these funds will be decided upon at town meeting. The Board has to accept the unanticipated funds. Jeanette wasn't sure if the total for consideration at Town Meeting goes by receipt date or accepted date. The majority received will be voted on in March.

There were no public comments.

Jeanette stated there are four nonpublic issues; 2 for legal and 2 for welfare. Jo Beth motioned to enter nonpublic at 8:18pm. Eric provided a second with approval via roll call vote.

Jo Beth motioned to re-enter public session at 8:42pm.

Jo Beth motioned to seal the minutes of all four nonpublic sessions. Eric provided a second with approval via roll call vote.

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Jo Beth reminded the board of the motion to adjourn. Eric provided a second with approval via roll call vote. Meeting adjourned at 8:43pm.

Minutes Respectfully submitted by Jeanette Charon.

Minutes Approved On: 1/12/26 (date)

Jo Beth Dudley

Jo Beth Dudley

Thomas Dubreuil

Thomas Dubreuil

Eric Moore

Eric Moore