

Monday, September 29, 2025 6:30 PM
Public Hearing for Unanticipated Funds
and Regular Session
Dalton Select Board Meeting

Meeting called to order at 6:30pm by Jo Beth. Select Board members Jo Beth Dudley and Eric Moore were physically present. Town Admin, Jeanette Charon present and note taking. Meeting available for public viewing via Zoom.

Public attendees: Terri Parks, Brian Parks, and Michael Ryan. Via zoom: Kris Ennis.

The public hearing for the unanticipated funds from FEMA for the July 2024 disaster damage repair work reimbursement. \$69,909.02 was received and is the subject of this meeting. These funds will go into our general fund and at the next town meeting, it will be determined how much if any will go back into capital reserves. Nearly a quarter of a million dollars was received last week as well and will have its own meeting in the next couple weeks, as it needs to be properly noticed. Jo Beth motioned to accept the funds from FEMA with a second from Eric. Approval via roll call vote.

The Board transitioned into the regular session at 6:32pm.

The Board signed payroll and AP checks.

Jeanette presented and explained the civil forfeiture warrant for the board's approval. We have 29 dogs in town that have not been licensed. This warrant allows Jeanette to fine the owners and sends a final notice requesting proof of rabies vaccination and registration, as required by state statute. Jo Beth motioned to approve and execute the warrant. Eric provided a second with final approval via roll call vote.

The September 8, 2025 working session meeting minutes were reviewed. Jo Beth provided a motion with a second by Eric. Approval via roll call vote.

The September 15, 2025 regular session meeting minutes were reviewed. Jo Beth provided a motion with a second by Eric. Approval via roll call vote.

The September 22, 2025 working session meeting minutes were reviewed. Jo Beth provided a motion with a second by Eric. Approval via roll call vote.

Karel and Pamela Bean came into the office earlier today to execute the acceptance and deposit agreement for the ~1/2-acre parcel purchase from the town, as previously approved by the Board. Jo Beth found and corrected two errors on the document from legal counsel. Jo Beth motioned to approve and execute the agreement. Eric provided a second with approval via roll call vote. Jo Beth executed the document on behalf of the Board.

The Quitclaim Deed was reviewed. Jo Beth motioned to approve and execute the deed document on behalf of the town. Eric provided a second with approval via roll call vote. Both Jo Beth and Eric executed the deed with Jeanette providing witness and notary. The document will be delivered to the Coos County Registry tomorrow by Jeanette for proper filing.

The temporary shelter for the transfer station (to cover mattresses) will be delivered and installed in late October.

The all for one voting tablet status is still a pending item with the Secretary of State's office. Instructions and guidelines will be provided to the towns in early 2026 per their office. It appears that towns may not be required to purchase a tablet for town elections. Towns will be required to pay for local election programming.

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To ensure we are covered, we will carry the anticipated cost of a tablet in next year's budget in case it's necessary for the town to make that purchase per state statute.

The titles for the fire department capital reserve funds are correct on the town's perm file report. The MS-9 report, however, does have the titles reversed. Jeanette will contact Sue Zielinski and ask her to contact DRA for the correction to be made.

The Building Committee will be having the first of two work days this Saturday from about noon to 4pm. The committee is focusing on the boiler room door painting, repair of the canopy at the kitchen entrance, cleaning the brick on the exterior of the building, and fixing the police station entry door and entry way (adding proper grating to avoid flooding and ice buildup. The committee is also looking at outdoor lighting options since there has been no luck getting an electrician to replace burnt out lights and/or sensors. Brian Parks provided an electrician's name and number; Jeanette will reach out to the contact this week.

There is no update for the conservation committee per say. However, Jeanette had an update for the private well water testing meeting this Thursday at 6pm. Kits will be provided at the meeting and residents will be asked to choose a date for the kits to be returned. Only 30 tests can be completed for each date due to lab restrictions and timing requirements for water samples. Jo Beth asked about a Lancaster resident wanting this done. Jeanette stated it'd be wise to ask the DES rep on Thursday. It sounds like DES is making rounds with the process and they may not have gotten to Lancaster yet. Our session includes Dalton, Lyman and Monroe only.

There was no planning board update. Jeanette did mention that she spoke with Reed Haskin who stated the Under Canvas construction was progressing and they're looking forward to a June opening. Media will be released in early October promoting the new site for Under Canvas. He also mentioned that all state permits were received and they are looking for the land use change tax information for the property. Jeanette confirmed it was forthcoming. She will speak with our assessor in October when he is in the office.

There is no update for the host community agreement committee other than reminding people about the open forum this Saturday, October 4, 2025 from 10am to 12 noon.

The solar array has been installed. The remaining approved, unassociated work for the electrical panel, breakers, generator, etc. is forthcoming. Jeanette executed the final Eversource document for the project, as requested by Barrington Solar this morning. We should be live in the next week or two.

There have been no updates on the written hazard mitigation plan. We await the draft for Board review and approval.

The town received FEMA funding on Friday, September 26th in the amount of approximately \$233k. Additionally, the last two projects (of 4 total) have been pushed into obligation which allows the state to issue the award letter and make payment on amounts due for work completed and submitted. Roads II should see a payment of approximately \$244k and Smith Road should see a payment of approximately \$315k in the next couple weeks. Additional information is being submitted to FEMA for reimbursement of work as it is completed this year.

Mitigation work for riprap placement has begun on Blakslee. The headwalls should be arriving next week so those will start being installed as well.

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We received an estimate from Avitar for access to a vehicle registration estimate program for our residents' use. The proposal is \$1500 for the program and then \$1500 for annual maintenance. At this time, the cost outweighs the benefit for our town. Jeanette has agreed she can do the estimates as they're requested on a one-by-one basis. The Board agreed.

Terri Parks was present to discuss the cemetery surveying work and contract. No additional contract has been received, as discussed at our previous regular meeting. The estimate received by Vander-Heyden is good. Jo Beth motioned to make Terri the representative to handle the interaction with the surveyor as well as accept the contract, with flexibility for additional costs if necessary upon a site visit with the surveyor. Eric provided a second with approval via roll call vote.

North Star Canine Connection inquired about using the gymnasium for training. Jeanette will contact her to get details on her needs and see what she's currently paying in Whitefield. Jeanette will bring it back to the board and have her come into the next meeting, if necessary.

Public Comments:

Michael Ryan asked about the dog registration civil forfeiture warrant. He asked about the process and purpose, how it works, what happened if people didn't respond, etc. Jeanette provided answers to his questions as best as possible. Since this is the first time going through this process, she will need to follow the guidelines in the state's statute.

Jo Beth motioned to go into nonpublic session at 7:40pm for legal per RSA 91-A:3, II(d). Eric provided a second with approval via roll call vote.

Jo Beth motioned to go back into public session at 7:46pm. Eric provided a second with approval via roll call vote.

Jo Beth motioned to seal the minutes from nonpublic session #1. Eric provided a second with approval via roll call vote.

Jo Beth motioned to adjourn the meeting at 7:48pm. Eric provided a second with approval via roll call vote.

Minutes Respectfully submitted by Jeanette Charon.

Minutes Approved On: 10/16/25 (date)



Jo Beth Dudley



Thomas Dubreuil



Eric Moore