

Monday, September 15, 2025 6:30 PM

Regular Session

Dalton Select Board Meeting

Meeting called to order at 6:30pm by Jo Beth. Select Board members Jo Beth Dudley, Eric Moore and Thomas Dubreuil were physically present. Town Admin, Jeanette Charon present and note taking. Meeting available for public viewing via Zoom.

Public attendees: Kris Ennis, Michael Carrier, Paul Deveno, Mandy Deveno, Warren Green, Terri Parks, Brian Parks, Kurt Hall, and Michael Ryan. Via zoom: Pam Kathan and Cathy's iPad.

The Board signed payroll and AP checks.

Jeanette provided the missing receipt for the credit card reconciliation from the last meeting. Jo Beth signed off on the reconciliation of same.

The August bank reconciliations and transaction report were provided to the Board for review and approval.

One yield tax warrant was provided to the Board for signature. Jo Beth motioned for approval with a second from Eric and approval via roll call vote.

The meeting minutes from September 2, 2025, were provided to the Board for review and approval. Jo Beth motioned for approval with a second by Eric and approval via roll call vote.

The nonpublic #1 meeting minutes were provided to the Board for review and approval. Jo Beth motioned for approval. Eric provided a second with approval via roll call vote.

The final amount due from the Beans for the purchase of the ~1/2-acre parcel from the town has been provided to the Beans. The closing will take place at the next possible meeting once certified funds are provided for the transaction.

Record disposition is in progress per the guidelines set forth by the state statute and the approval of the records retention committee meeting from September 2, 2025.

The temporary shelter purchased for the transfer station should be delivered and installed in October.

Jeanette executed and submitted the MS-434, Revised Estimated Revenue to the Dept. of Revenue (DRA). DRA approved our submission.

Jo Beth electronically signed the C.N. Brown fuel oil contract for the 2025/2026 heating season. This contract was approved in our board meeting of September 2, 2025. Jeanette has the fully executed contract on file.

Jo Beth provided a recap of the building committee meeting that took place prior to this meeting. She provided a listing of the work to be done, including but not limited to painting the boiler room door, repair/replace the roof over the kitchen door, etc. Brian Parks added the plywood was good for the roof structure but the posts should be replaced and secured correctly. The metal sheet over the police office ac unit also needs to be replaced/corrected. The lights at the entryway vestibule will likely receive motion detecting flood lights and the lights at the side of the building and at the kitchen door may be replaced with solar powered lights that won't require any wiring. (The town has tried unsuccessfully to obtain quotes for electrical work from qualified electricians.) The window cranks need to be repaired/replaced so the windows can be opened for air circulation. The building air circulation system was previously shutdown so opening the windows is the only option to bring fresh air into the building. A work day has been scheduled for Saturday, October 4th at 12 noon. An alternate of Saturday, October 11th has also been scheduled with a 12 noon start time. Jeanette will email committee members the information and list of potential work items of focus.

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Tom advised the board that Vermont Rail Systems (VRS) was attending the next conservation commission meeting on September 16, 2025.

Jo Beth provided a brief update for the planning board. The Keats subdivision was approved with the mylar signed by the chair, Carl Lindquist. The board also discussed getting updated plans for the Under Canvass development.

Paul Deveno was present and provided a brief update for the Host Community Agreement committee (HCA). Surveys were received by Paul. Their next meeting is Monday, September 22, 2025, at 6:30pm. Jo Beth added the open house is 10am to noon on Saturday, October 4, 2025 at the Municipal Building.

The solar array has been installed at the highway garage. Barrington Solar is awaiting interconnection details. It is expected the work will be complete in approximately 2 weeks. The pricing for the updates to the panel and breakers as well as the transfer switch and a generator were discussed. Four options were provided. The Board chose to go with option #4 for \$15,794 to get this work completed now. This price includes a 26kw generator. The garage is our backup emergency operations center so this is needed and warranted; this is also an item for the town to complete from our hazard mitigation plan. If the garage has no power, it is very difficult to open the garage to get equipment out to serve our community. This option includes all installation, supplies, etc. as well as installation for the same. The only work to be completed by others would be for the propane tank, piping, installation, and connection. Jeanette will see if any grants are available. Our newest employee has an installation license from his previous career which may allow him to do this work for the town. Jo Beth asked if another quote should be obtained; however, the contractor is already there and is familiar with the building already. After more discussion, Jo Beth motioned to approve the quote. Tom provided a second with approval via roll call vote.

Smith Road construction is mostly complete. There are a couple small items to be done so that it is 100% complete, such as paving. A payment was cut and signed by the Board at this meeting for JA McDonald's pay application #2. A credit is forthcoming from the contractor for the change in fence mounting, per Jeanette's conversation with Pat at JA McDonald regarding the modified installation. Tom mentioned the road looks good but it's a bit narrow; and this is ok since there is only one house using it regularly.

Jeanette provided an update of the FEMA repair funding progress. The town received \$69,902.02 last week for Harriman and Union. The meeting to accept unanticipated funds has been scheduled for Monday, September 29, 2025, at 6:30pm. Jeanette is waiting for information where stone has been placed this summer so she can submit additional invoices with proof of payment. Any road that received damage from the storm qualifies. The 3 open projects have not changed in status as of this morning. These costs included repair work and mitigation work.

The mitigation work is slow going. The headwalls have not arrived yet and Adam is checking on their status. Ditching work is in progress.

The order form for the RSA book for planning and land use regulations has arrived. Jeanette doesn't need a book. Jo Beth stated the planning board does use the books in meetings. Jo Beth asked to have Jeanette order two books. Terri and Kris from the board do not need a new version. Jeanette will order two books. Jo Beth motioned for approval with a second by Eric and approval via roll call vote.

The Board discussed the complaint made verbally by David Spreadbury at the September 2, 2025, meeting and received in writing the morning of September 15, 2025. The Board is in agreement with the decision made by

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the road agent to deliver unusable road material to a resident in Whitefield. The resident requested the material and it was the best option since it's in close proximity to the location in which it was removed during the ditching process. Jo Beth will type the response and Eric will respond to David formally. Tom asked if a motion was required to send the response. Jo Beth stated it was a consensus of the board members and she thinks that's acceptable.

An email was received by Pam Kathan the evening of September 2, 2025. Jo Beth reviewed the video and did not see what she was alleging. Eric stated he hadn't read it yet. Jo Beth provided a copy of it for Eric to read. Jo Beth stated she wasn't sure any action was required. Eric had no thoughts to add to it.

Jo Beth asked if the Thursday meeting with our town council was by zoom. Tom stated as long as the board is all together physically, yes. Jo Beth is available on Thursday, September 25, 2025, at 4pm. Jo Beth will reach out to Nate to setup the meeting.

Public Comments: None

Jo Beth motioned to adjourn the meeting at 7:41pm. Eric provided a second with approval via roll call vote.

Minutes Respectfully submitted by Jeanette Charon.

Minutes Approved On: 9/29/25 (date)

Jo Beth Dudley

Jo Beth Dudley

Thomas Dubreuil

Eric Moore

Eric Moore

