

Monday, June 23, 2025 6:30 PM

Regular Session

Dalton Select Board Meeting

Meeting called to order at 6:30 pm by Jo Beth. Select Board members Jo Beth Dudley, Eric Moore and Thomas Dubreuil were physically present. Town Admin, Jeanette Charon present and note taking. Meeting available for public viewing via Zoom.

Public attendees: Adam King, Robin Pilotte, Ron Sheltry, Carol Sheltry, Kris Ennis, Paul Deveno, Mandy Deveno, Kurt Hall, Michael Ryan, and videographer Emily Thompson. Via zoom: Warren Green and Cathy?.

Jo Beth motioned to go into nonpublic session at 6:31pm for personnel. Eric provided a second with approval via roll call vote.

Jo Beth motioned to return to public session at 7:08pm. Eric provided a second with approval via roll call vote.

The Board signed AP and payroll checks. Tom asked about the balance due to Upton & Hatfield. Jeanette confirmed they were paid to date with the check the board just signed. The only invoice outstanding would be for the most recent invoice received and sent to the Board the previous week.

The Board reviewed the bank reconciliations and transaction reports for both April and May 2025. Jo Beth asked about the code for a Donahue Tucker invoice. Jeanette moved the invoice originally coded to a budget line without a budget; she has since moved that invoice into the regular legal category that holds the budget. Jeanette will check to ensure coding consistency. Jo Beth asked Jeanette if she had the receipts for the debit card reconciliation for May. Jeanette retrieved all of the receipts from the office.

Jeanette provided a request from the Trustees of the Trust Funds for \$18,798 for the paving completed on French Road. Jo Beth motioned with a second from Eric. Approval via roll call vote. Tom asked if the paving work was already complete. Jeanette confirmed it was.

The Board reviewed and signed four (4) Land Use Change Tax (LUCT) warrants.

The Board reviewed and approved minutes from the June 9, 2025 select board meeting. Tom asked for his price to be stricken from the minutes so the other bids would be competitive and so his price isn't published. Tom felt it was out of order to have his quote included in the minutes. Tom will excuse himself from the meeting when the discussion arises for the work, to be honest and fair. Jo Beth agreed and struck the sentence inclusive of his quote. Jo Beth motioned for approval with this change. Tom provided a second with approval via roll call vote.

Nonpublic meeting minutes from June 9, 2025, were reviewed and approved by the Board. Jo Beth made a correction to nonpublic minutes #4 whereas the follow up with Adam was going to be on June 23, 2025, and not June 16, 2025. Jo Beth motioned for approval of nonpublic minutes 1 through 5. Eric provided a second with approval via roll call.

The latest Upton & Hatfield invoice was sent to the Board a week prior to the meeting. There was a phone call with Tom and legal on May 8, 2025. No log entry was provided. Tom confirmed he had made the call. Jo Beth asked about the documents sent to the attorney. She reminded the other board members that deciding to go to the attorney is a Board decision that must be made in public. No one else appears to be keeping the log discussed multiple times in various meeting. This occurrence is the second time when the guideline has not been followed. Tom will talk about the documents and phone call in nonpublic and then it can come out to the public if it should. The Board confirmed it is OK to pay the latest invoice.

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Dalton Select Board Meeting

Karel Bean is obtaining a new mylar for the registry for the lot-line adjustment. The original mylar signed by the planning board chair and taken for recording does not have the 3'x2' box in the upper right-hand corner that is required for the registry.

~~Tom and Eric have no plan of action to remedy the items in the Post Closure Report for the old landfill.~~

Valerie is leaving Horizon Engineering and moving to a new firm; with whom she has provided proposals for continuing the town's work. Horizon Engineering is no longer providing this service to small towns. Stonecipher & Clark Environmental Solutions, LLC provided a quote for the environmental work to be completed each year. Tom motioned to accept Val's contract. Jo Beth reminded Tom the contract is with the firm, not the individual; she then provided a second to accept the proposal from Stonecipher & Clark Environmental. Approval via roll call vote. Jo Beth asked about the open items from last year's report, signs and methane gas testing, etc. Tom stated that he met with our road agent, Adam King, and the signage was posted, as required. Tom stated that Valerie told him we are all set at this point. The old landfill will be visited again in November. Tom would like to be part of that meeting. Jo Beth asked about the water testing notice we received from NH DES. Tom stated he didn't know anything about that. Jeanette confirmed the onsite well testing needs to be done in November 2025. Jeanette asked if she should obtain a new copy of the contract for signature, as there were two typos. Jo Beth executed the contract. Jo Beth stated it may be good for the entire Board to do the walk with Valerie in November.

The 2024 audit is complete and we submitted the management letter. Steve mentioned that he can provide clarification for Tom's questions once Tom provides his questions. Steve sent over the final audit document. Jeanette stated that Steve also mentioned he received a phone call from the NH State Police regarding a couple people that called and reported improprieties in the town's accounting. He asked Jeanette if she had any knowledge of this. Jeanette stated that she didn't and this was the first she heard of it. If there is an investigation or any other activity regarding same, Jeanette will notify the Board. Jo Beth stated that the Board looks at the reconciliations every month and they sign all the checks so they don't expect to see anything.

There was no update for the Dalton Conservation Commission. June and July meetings were cancelled.

There was no additional update for the Planning Board.

Paul Deveno gave the update for the Host Community Agreement, stating there will be a survey of the town's people for ideas on what to include in the agreement. Eric mentioned the cards that committee wanted to have printed and mailed to all town residents. Jo Beth motioned for the Board to approve a cost of \$600 +/- for the printing and mailing of the cards. Eric provided a second with approval via roll call vote. The committee plans to provide multiple ways for the community to respond to the survey.

The solar grant work is on track. It is determined that once the compliance systems are in place with the state and contractor, the work can proceed.

The hazard mitigation plan is on track to be completed in the next 30-60 days. The facilitator is doing a great job keeping things on track during our monthly meetings. Ron Sheltry stated the problem is getting the plans through FEMA, and June (the facilitator) really knows how to handle the project. Ron also mentioned that the EOP, Emergency Operations Plan, will also be updated this year.

FEMA funding for last year's flood damage is pending. One project is set to enter obligation and then it moves into the funding stage. With the state having their fiscal year-end on June 30th, there won't be any

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funding until the first or second week in July. Smith Road work is progressing; a new pole was installed but lines have yet to be relocated. The schedule of completion should still be the end of July at this point; we are waiting on an updated project schedule.

Primex issued insurance updates for our liability and property coverage. They are changing the coverage effective our next coverage period. This information was shared with the Select Board and Jo Beth read aloud the items that affect the Fire Department.

Public Comments:

Ron mentioned that there have been a lot of 911 address requests lately. There are a lot of new homes being built in town. We should be able to catch more homes with new reflective address signs the fire department will be assembling and installing per state statute. This should be done late summer.

Amanda Deveno asked about the nonpublic reasons for Tom's nonpublic request. She also reminded the Board that there shouldn't be any town business handled without Board consultation, i.e. legal conversations. Jeanette read aloud the options for going into nonpublic session. Jo Beth asked Tom which one it would be. Tom stated it would be personnel and legal advice.

Jo Beth motioned to re-enter nonpublic for welfare, legal/deeding, and personnel/legal at 8:21pm, RSA 91-A:3, II(c) and RSA 91-A:3, II(l). Tom provided a second with approval via roll call vote.

Jeanette was asked to leave the nonpublic session after meeting #3. Jo Beth will handle the meeting minutes.

Jo Beth motioned to return to public session at 8:43pm. Eric provided a second with approval via roll call vote.

Jo Beth motioned to seal minutes from nonpublic sessions 2 and 3. Tom provided a second with approval via roll call vote.

Jo Beth motioned to adjourn the meeting at 8:46pm. Tom provided a second with approval via roll call vote.

Minutes Respectfully submitted by Jeanette Charon.

Minutes Approved On: 7/7/25 (date)

Jo Beth Dudley

Jo Beth Dudley

Thomas Dubreuil

Thomas Dubreuil

Eric Moore

Eric Moore

Nonpublic Session Minutes

Town of Dalton

Date: June 23, 2025 # 1 Personnel

Members Present: Jo Beth Dudley x

Thomas Dubreuil x

Eric Moore x

Motion to enter Nonpublic Session made by Jo Beth seconded by Eric

Specific Statutory Reason cited as foundation for the nonpublic session:

 RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.

 RSA 91-A:3, II(b) The hiring of any person as a public employee.

 RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.

 RSA 91-A:3, II(d) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are averse to those of the general community.

 RSA 91-A:3, II(e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against this board or any subdivision thereof, or by or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled

 RSA 91-A:3, II(i) Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.

 RSA 91-A:3, II(l) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.

Roll Call vote to enter nonpublic session:	Jo Beth Dudley	<input checked="" type="radio"/> Yes	<input type="radio"/> No
	Thomas Dubreuil	<input checked="" type="radio"/> Yes	<input type="radio"/> No
	Eric Moore	<input checked="" type="radio"/> Yes	<input type="radio"/> No

Remove public meeting tape (if applicable).

Entered nonpublic session at 6:31 a.m./☒ p.m.

Nonpublic Session Minutes

Town of Dalton

Other persons present during nonpublic session: Jeanette Charon, Town Administrator, present and note taking as well as Adam King.

Description of matters discussed, and final decisions made: The Board discussed the mitigation work that had not started yet. They are concerned with the work being completed in time. Adam is concerned with funding from FEMA. Jo Beth let him know the work was approved by the Board, who is working on the funding from FEMA. He should proceed with the work. Jeanette reminded Adam that if the mitigation work is too rebust, we can scale it back, but we need to move forward since we are on a schedule to be complete by February 2026. Jo Beth asked about Adam hiring the other seasonal employee. Adam thinks he is good for now; he doesn't want to hire someone and have them just standing around. Jeanette and Jo Beth think another employee could be kept busy and it would allow Adam to supervise the projects in lieu of being in the equipment. Adam stated that we only have so much equipment. He doesn't want to hire someone and then have no hours for them to work due to lack of work. Jo Beth stated that the Board wants to make sure they support Adam so he can get the work completed. Eric mentioned that the Geogrid is very expensive; the state just paid \$90,000 for a roll. Tom stated that it may not work for Dalton. Jeanette stated that the geogrid estimated for the town's use was not \$90,000 a roll. Jeanette explained the process of using the geogrid system. Blakslee Road will have the geogrid work for the most part. Adam is choosing to wait on hiring another person. The Board provided him the authority to hire an additional seasonal person under the same terms as previously discussed and approved, without revisiting the Board for additional approval, and encouraged Adam to proceed with mitigation work ASAP. Adam will review the headwall details and get Jeanette a count so the materials can be ordered ASAP. Jeanette stated she can send the Board the information on the geogrid recommended by FEMA's mitigation representative.

Note: Under RSA 91-A:3, III. Minutes of proceedings in nonpublic sessions shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. Minutes and decisions reached in nonpublic session shall be publicly disclosed within 72 hours of the meeting, unless, by recorded vote of 2/3 of the members present, it is determined that divulgence of the information likely would affect adversely the reputation of any person other than a member of this board, or render the proposed action of the board ineffective, or pertain to terrorism. In the event of such circumstances, information may be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.

Motion to leave nonpublic session and return to public session by Jo Beth, seconded by Eric.

Motion: PASSED / DID NOT PASS (circle one)

Nonpublic meeting tape removed; public meeting tape replaced (if applicable).

Public session reconvened at 7:08 a.m./(p.m.)

Motion made to seal these minutes. If so, motion made by , seconded by , because it is determined that divulgence of this information likely would

 Affect adversely the reputation of any person other than a member of this board

 Render a proposed action ineffective

Nonpublic Session Minutes

Town of Dalton

_____ Pertains to preparation or carrying out of actions regarding terrorism

Roll Call Vote to seal minutes: Jo Beth Dudley Yes No

Thomas Dubreuil Yes No

Eric Moore Yes No

Motion: PASSED / DID NOT PASS (circle one)

These minutes recorded by: _____ Jeanette Charon _____

Nonpublic Session Minutes

Town of Dalton

Date: June 23, 2025 #4 Legal/Personnel

Members Present: Jo Beth Dudley x

Thomas Dubreuil x

Eric Moore x

Motion to enter Nonpublic Session made by Jo Beth seconded by Tom

Specific Statutory Reason cited as foundation for the nonpublic session:

 RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.

 RSA 91-A:3, II(b) The hiring of any person as a public employee.

 RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.

 RSA 91-A:3, II(d) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are averse to those of the general community.

XX RSA 91-A:3, II(e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against this board or any subdivision thereof, or by or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled

 RSA 91-A:3, II(i) Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.

XX RSA 91-A:3, II(l) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.

Roll Call vote to enter nonpublic session:	Jo Beth Dudley	<input checked="" type="radio"/> Yes	<input type="radio"/> No
	Thomas Dubreuil	<input checked="" type="radio"/> Yes	<input type="radio"/> No
	Eric Moore	<input checked="" type="radio"/> Yes	<input type="radio"/> No

Remove public meeting tape (if applicable).

Entered nonpublic session at 8:21 a.m./☒ p.m.

Other persons present during nonpublic session: None

Description of matters discussed, and final decisions made: _____

Tom discussed his memo sent to legal counsel, and asked what recourse is available. He wants to make the results of the investigation of the alleged hostile work environment public. Jo Beth noted some issues with the investigation report, including errors in information provided to the investigator by Tom. Tom said that was irrelevant. Tom wants to make the report public and asks what we can/cannot do. Jo Beth noted we had already reached out to legal counsel as to what could be made public, and what redactions are needed, in response to a RTK request. No response from Nate has been received todate. The Board agreed that Jo Beth will reach out to Nate as to whether the report can be made public, and if so, what redactions should be made.

Note: Under RSA 91-A:3, III. Minutes of proceedings in nonpublic sessions shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. Minutes and decisions reached in nonpublic session shall be publicly disclosed within 72 hours of the meeting, unless, by recorded vote of 2/3 of the members present, it is determined that divulgence of the information likely would affect adversely the reputation of any person other than a member of this board, or render the proposed action of the board ineffective, or pertain to terrorism. In the event of such circumstances, information may be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.

Motion to leave nonpublic session and return to public session by Jo Beth, seconded by Eric.

Motion: PASSED / DID NOT PASS (circle one)

Nonpublic meeting tape removed; public meeting tape replaced (if applicable).

Public session reconvened at 8:43 a.m./p.m.

Motion made to seal these minutes. If so, motion made by _____, seconded by _____, because it is determined that divulgence of this information likely would

_____ Affect adversely the reputation of any person other than a member of this board

_____ Render a proposed action ineffective

_____ Pertains to preparation or carrying out of actions regarding terrorism

Roll Call Vote to seal minutes:	Jo Beth Dudley	Yes	No
	Thomas Dubreuil	Yes	No
	Eric Moore	Yes	No

Motion: PASSED / DID NOT PASS (circle one)

These minutes recorded by: Jo Beth Dudley