

Thursday, February 20, 2025 6:30 PM

Regular Session

Dalton Select Board Meeting

Meeting called to order at 6:30 pm by Eric. Select Board members Jo Beth Dudley, and Eric Moore were physically present. Town Admin, Jeanette Charon present and note taking.

Public attendees: Robin Pilotte, Carol Sheltry, Kris Ennis, Tom Arrison, David Eckman from Eckman Engineers and videographer Emily Thompson as well as others who chose not to sign in and could not be identified.

David Eckman, of Eckman Engineers presented the Smith Road plans for reconstruction and mitigation. There may be a need for relocation of a utility pole, and the utilities should respond quickly as this project can be deemed an emergency. The proposed Chamberlain easement will be removed from the plans, as there will be nothing above ground after completion of the project. The next steps are FEMA approval and putting the project out to bid. Jo Beth motioned to approve the plans as discussed tonight, and proceed with Select Board signing of the cover sheet. Eric seconded the motion which passed by roll call vote. Jo Beth motioned to authorize Eckman Engineers to proceed with the bid process upon plan approval by FEMA. Eric seconded and the motioned passed by roll call vote. The tentative date to review bids is March 31st.

The Board signed AP checks. Payroll checks were signed by Jo Beth on Tuesday afternoon, February 18, 2025.

Eric motioned to approve the February 10, 2025, meeting minutes. Jo Beth provided a second with approval via roll call vote.

Jo Beth motioned to unseal and approve nonpublic minutes #1 from February 10, 2025. Eric provided a second. Approval via roll call vote.

Eric motioned to approve nonpublic meeting minutes #2 from February 10, 2025. Jo Beth provided a second with approval via roll call vote.

Jo Beth provided nonpublic minutes #3 from February 10, 2025. Eric motioned for approval with a second from Jo Beth and approval via roll call vote.

Jeanette provided nonpublic meeting minutes 1, 2, and 3 from February 3, 2025. Eric motioned to approve with Jo Beth providing a second and approval via roll call vote.

CAI Technologies contract was presented by Jeanette. This contract covers maintenance for the year for the Axis-GIS mapping system the town uses. Jo Beth motioned for approval with Eric providing the second and approval via roll call vote.

The town meeting warrant article for the \$5.00 vehicle registration fee to go towards a CRF for town road maintenance was removed from the warrant. A public hearing is required to take place prior to the warrant being placed on the town warrant; the Select Board did not have a public hearing on the topic. It can be considered for next year's meeting and town warrant.

Jeanette presented the MS-636, the Budget that was presented at the Budget Hearing on February 13, 2025. Eric had questions regarding a couple accounts and suggested changing the numbers. Jeanette and Jo Beth explained that can't be done at this point; it can be done at town meeting. She noted that it has been approved by DRA and there isn't enough time to have changes reviewed and approved by DRA before the posting deadline of 2/24/25. Eric agreed to sign the document once it was explained to him.

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Jeanette asked the Board to sign a document stating they will or will not support the town's responsibility in purchasing pre-program retirement credit. She explained that she did not expect the town to support their portion and is asking that they simply execute the form so she can determine the cost of her purchasing the credits on her own. Eric stated he did not support the purchase but agreed to sign the document. Jo Beth motioned to sign the document with a second from Eric. Approval via roll call vote.

Jo Beth mentioned an email received by FEMA regarding Jeanette and the high quality of her work with FEMA and on submitted materials. She read the email out loud for the record. **Email attached.**

Robert Blechl, for the Caledonian, asked if there would be a candidate event for Dalton. Jeanette deferred to the Select Board. Eric thought it was a good idea and Jo Beth agreed. It was decided that the event could be on Saturday, March 1, 2025 at 12 noon. Jeanette will reach out to the candidates and ask for their participation.

June Garneau, from Mapping and Planning Solutions (MAPS) sent out the meeting schedule for the Hazard Mitigation Plan rework. Jo Beth volunteered to be the select board participant. She motioned for Board approval. Eric provided a second with approval via roll call vote. The first meeting will be Wednesday, 2/26/25, 2:00-4:00 pm.

Jeanette provided an update on compliance with HB1264, the local election accessible voting system. Our local Ballot was sent, so that it could be programmed on to the tablet.

Kris Ennis provided a brief update on the Planning Board meeting as Eric didn't make the last meeting. Under Canvas is ok to go once permits are approved by the state. Major changes would need to be reviewed by the Planning Board. The regional impact meeting for HB1221 will be scheduled once it is determined what's happening with the landfill application and Governor Ayotte's proposed moratorium, halting permits for landfills for a period of one year. Kris asked again about the \$1400 legal bill for the planning board in regards to obtaining legal advice on the requirement of holding a regional meeting regarding the possible landfill coming to Dalton. The planning board is surprised at the amount being charged to the town, including Carl, who conversed with legal regarding the issue.

Jo Beth raised a motion to go back to Mitchell Municipal Group for legal counsel. Among other things, lack of response and billing issues continue to plague the relationship. The property agreement for the Bean's has taken way too long with the request being made 1/3/25 and no response until 2/11/25. Eric stated he did not wish to change.

Select Board representation at the Town Election will be Tom in the morning, Jo Beth in the late morning/afternoon, and Eric in the late afternoon. All will be present for the town meeting and counting of ballots after town meeting. Jeanette reported on a change in that the town will now be required to tabulate the SAU Ballots.

Jeanette confirmed we would not have a working session on Monday, February 24, 2025.

Public Comments:

Kris Ennis asked regarding the Casella NCES contract that was signed by Eric on January 20, 2025, although state statutes indicate it should have gone to the town for a vote. Eric stated he was going to

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see what the town needed to do; he hasn't done anything with it up to this point. Kris asked if this as something that could be added to "other business" for the Town Meeting on March 11, 2025. Per RSA 149-M17 IV.

Robin Pilotte asked that comments be added to the meeting minutes from 1/20/25 where the budget was being discussed and Pam Kathan asked why the transaction report for the town isn't available online. Jeanette stated it's not provided online due to cyber-security risks. This was guidance received from CISA during a cyber audit. Pam stated that Lisbon shares their report online. Jeanette stated that Pam could move to Lisbon. Additionally, on 1/27/25, Jo Beth made a comment regarding Vic St. Cyr and the negative consequences the town paid for when he falsely accused the previous admin, Sandy York, of theft. She stated that dedicating the town report to him should be discussed among the Board.

Emily Thompson asked where the \$43k received from FEMA would go. Jeanette stated that would be discussed and determined at the Public Hearing to be scheduled. Jo Beth recommended scheduling the hearing for March 17, 2025, at 6pm. Jeanette will publish the notice.

Jo Beth brought up the banner that was sent to the Board from Jennifer Green promoting Respect for others during town meetings and events. Eric liked the banner. Jo Beth motioned for approval to accept the banner from Jennifer for placement in the Municipal Building. Eric provided a second with approval via roll call vote. **Banner printout attached.**

Eric motioned to adjourn the meeting at 8:35pm. Jo Beth provided a second with approval via roll call vote.

Minutes Respectfully submitted by Jeanette Charon.

Minutes Approved On: 3/31/25 (date)

Jo Beth Dudley

Jo Beth Dudley

Abstain

Thomas Dubreuil

Eric Moore

Eric Moore

From: [Keller, Jessica](#)
To: [Selectmen](#)
Subject: Town Administrator
Date: Tuesday, February 18, 2025 10:10:22 AM
Attachments: [image001.png](#)
[DR4812 - Dalton - FEMA Compliment of Dalton TA.pdf](#)

Good morning,

I hope you are doing well on this chilly Tuesday morning. My name is Jessica Keller. I am a Program Planner for NH Homeland Security and Emergency Management (HSEM). I have been partnered with FEMA to work with your town in trying to help Dalton recover from the damages that were caused between July 10 and July 13 of 2024, declared as DR4812. I am writing to you this morning to express my sincere appreciation for the hard work and dedication your town administrator, Jeanette Charon, has shown in working with FEMA and the State through the Public Assistance Grant process. Navigating the complexities of any state or federal funding can be difficult and exhausting. Let us not forget that we are asking Town Administrators to wear multiple hats by maintaining their regular duties while also becoming a temporary project coordinator. It can be overwhelming to some. Jeanette makes it look flawless. Her hard work has not only helped secure critical resources but has also reinforced your town's ability to recover and thrive. Regardless of how big or small our ask is, she has continued to go above and beyond to ensure that your community receives the necessary support and funding, and she does it with a smile on her face.

I just wanted to take this opportunity to publicly recognize and commend Jeanette for her commitment and positive attitude. I know this may seem like a small thing to bring to your attention, but I felt it necessary. Jeanette is dedicated to the well being of your town, so I felt it only fair to recognize that dedication. I also received an email from Mickey Stoppelbein who works in Mitigation for FEMA. Mickey and I have had many conversations after a meeting with Dalton about how great and easy it is to work with Jeanette. He was absolutely blown away by how detailed and organized her mitigation workbook was for Blakslee Road. Just one of MANY examples we could point out. So again, I just wanted to take time out of my morning to recognize the work Jeanette is putting in. Dalton is lucky to have someone that cares as much as she does. I look forward to continuing to work with Jeanette and FEMA to get Dalton back to its pre-disaster beauty. Thank you for your time. Have a wonderful rest of your day.

Sincerely,

Jessica Keller

Public Assistance Program Planner

NH Homeland Security & Emergency Management

33 Hazen Drive (mailing) | 25 Triangle Park Dr. (physical)

Concord, NH 03305

HSEM: 603-271-2231 | Fax: 603-223-3609

Work Cell: 603-573-1120

Keller, Jessica

From: Stoppelbein Jr., Milton <milton.stoppelbein-jr@fema.dhs.gov>
Sent: Friday, February 14, 2025 8:49 AM
To: Keller, Jessica
Subject: Town Administrator Town of Dalton

EXTERNAL EMAIL WARNING! This email originated outside of the New Hampshire Executive Branch network. Do not open attachments or click on links unless you recognize the sender and are expecting the email. Do not enter your username and password on sites that you have reached through an email link. Forward suspicious and unexpected messages by clicking the Phish Alert button in your Outlook and if you did click or enter credentials by mistake, report it immediately to helpdesk@doit.nh.gov!

Hi Jess,

Hope you are well,

I wanted you to know that Jeanette, the Town Administrator for Dalton, is hands down the best applicant I have ever had the pleasure of working with. She has compiled an extremely efficient, detailed list of all the mitigation items per site, for Blakslee Rd. Her attention to detail cannot be exceeded.

So many times, (every) the applicants are under so much pressure to maintain their daily duties as well as give us the information we constantly request. I know that must be difficult to say the least, and I wanted you to know that she has exceeded any expectation.

Thought you might enjoy knowing that she is excellent to work with and has done an exceptional job.

Always nice to have some good news!

Thanks,

Mickey

Mickey Stoppelbein
HM HPA 4761, 4771, 4799, 4812 NH
Ph. 202-826-5951
Milton.stoppelbein-jr@fema.dhs.gov



Please treat others with respect and kindness, honoring our commitment to inclusivity, equity and safety in our community.

R E S P E C T

The Town of Dalton has a zero tolerance policy for any types of aggression including:

- Abusive language or verbal harrassment
- Threats of harm
- Physical assault
- Sexual harassment

Aggression may result in the removal from the facility or meeting, and/or prosecution.

Thank you for helping to make our community a vibrant and welcoming place.