

Monday, February 10, 2025 6:30 PM

Working Session

Dalton Select Board Meeting

Meeting called to order at 6:31 pm by Eric. Select Board members Jo Beth Dudley, Thomas Dubreuil (Tom), and Eric Moore were physically present. Town Admin, Jeanette Charon present and note taking.

Public attendees: Carol Sheltry, Pam Kathan and videographer Emily Thompson as well as others who chose not to sign in and could not be identified.

Eric signed one pistol permit.

The Board signed the Dept. of Revenue Administration's Ratio Study for our assessor. Eric motioned with a second provided by Jo Beth. Approval via roll call vote.

Casella contacted the office asking to rent the gymnasium for March 8, 2025 in the morning for approximately 150 people. After discussion among the Board, it was decided that date is too close to our Town Meeting. The following weekend was suggested as an alternate date. An alternate date will be requested from Casella. Our policy states that businesses will be charged a nonrefundable fee between \$100 and \$500. Eric mentioned that we didn't charge USACE. Jeanette stated that is considered a governmental agency, and not a for-profit business. Tom asked what it takes to clean the building so it's ready for town meeting. Jeanette stated that if she cleans thoroughly, it's 4-6 hours, easily. Eric stated that \$400 would be fair. Jo Beth and Tom were in agreement.

The Board reviewed the working session meeting minutes from January 27, 2025. Jo Beth motioned to approve. Eric provided the second with Tom abstaining.

The Board reviewed the meeting minutes from February 3, 2025. Tom sent an email to the Board with his comments regarding the meeting, adding comments. The Board discussed these comments at the meeting. Jo Beth reminded Tom again regarding emails sent to other Board members with edits is against the Right to Know laws, as proposed edits and revisions must be discussed in a public meeting, not via email. Jeanette reminded him that he can email her, but not the Board. Jo Beth asked how Tom's comments should be added to the minutes and then suggested just attaching his email to the minutes. Tom agreed. Eric motioned to approve the minutes with Tom's email attached. Tom provided a second with approval via roll call vote.

An intent to grant easement for Christina Chamberlain's property needs to be executed in order to avoid an additional cost for reconstruction Smith Road. It was proposed that Eric go to the residence to obtain a signature since we have been unable to make contact with her since last year. Tom stated he would accompany Eric to ask for a signature for the easement intent. Jeanette will post the meeting for 4pm on February 13th. An easement from Nancy Smith has already been executed.

Eckman Engineering sent preliminary drawings for FEMA's review. The Board had not reviewed them at this time; however, there is a final approval prior to the plans and specs being issued for bid. These are for FEMA review and approval for rebuilding Smith Road. In order to keep things in motion, Jo Beth motioned to approve the preliminary drawings for FEMA's review. Eric provided a second with approval via roll call.

The Board reviewed a rough draft of the Town Report. A printed copy will be reviewed after the Budget Hearing on Thursday, February 13, 2025, when the Board has a short working session. Pictures were discussed and chosen. In order to have the book sent to the printer, DRA's approvals must be received

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on the budget and warrants. Jo Beth asked Jeanette to include information on using the Fund Balance. Jeanette noted that she has the audit report to insert as well.

Eric motioned to go into nonpublic session at 7:19pm for legal, RSA 91-A:3; II(I). Tom provided a second with approval via roll call. Carol Sheltry asked if there would be anything after nonpublic and he replied only to seal minutes and adjourn.

Jo Beth motioned to return to public session at 7:33pm. Eric provided a second with approval via roll call vote.

Tom motioned to setup a meeting with legal prior to the Budget Hearing on Thursday, February 13, 2025 at 6pm. Eric provided a second with approval via roll call vote. Jeanette will contact Nate regarding meeting availability.

Eric motioned to seal nonpublic minutes for sessions 1 and 3. Jo Beth provided a second with approval via roll call.

Eric motioned to adjourn the meeting at 7:35pm. Tom provided a second with approval via roll call.

Minutes Respectfully submitted by Jeanette Charon.

Minutes Approved On: 2/20/25 (date)



Jo Beth Dudley

Thomas Dubreuil



Eric Moore

Nonpublic Session Minutes

Town of Dalton

Date: February 10, 2025 # 1 Legal

Members Present: Jo Beth Dudley x
Thomas Dubreuil x
Eric Moore x

Motion to enter Nonpublic Session made by Eric seconded by Tom

Specific Statutory Reason cited as foundation for the nonpublic session:

 RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.

 RSA 91-A:3, II(b) The hiring of any person as a public employee.

 RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.

 RSA 91-A:3, II(d) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are averse to those of the general community.

 RSA 91-A:3, II(e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against this board or any subdivision thereof, or by or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled

 RSA 91-A:3, II(i) Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.

 RSA 91-A:3, II(l) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.

Roll Call vote to enter nonpublic session:	Jo Beth Dudley	<input checked="" type="radio"/> Yes	No
	Thomas Dubreuil	<input checked="" type="radio"/> Yes	No
	Eric Moore	<input checked="" type="radio"/> Yes	No

Remove public meeting tape (if applicable).

Nonpublic Session Minutes

Town of Dalton

Entered nonpublic session at 7:19 a.m./(p.m.)

Other persons present during nonpublic session: Jeanette Charon present and note taking.

Description of matters discussed, and final decisions made: Eric and Tom wanted to send a letter to DES formally withdrawing the Shoreland Permit application appeal that the Conservation Commission submitted to the DES without the authority of the Select Board. Jo Beth stated that she felt it was a moot point since the attorney had already let Jon Swan know he could not act without the Board's permission. She noted that the appeal was something the town should have done anyway, as it was because the town wasn't copied on the permit application, as they should have been. Tom and Eric agreed to send the letter anyway. Tom motioned with Eric providing a second. Jo Beth voted nay. Jeanette will send the letter and cc the Board.

Note: Under RSA 91-A:3, III. Minutes of proceedings in nonpublic sessions shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. Minutes and decisions reached in nonpublic session shall be publicly disclosed within 72 hours of the meeting, unless, by recorded vote of 2/3 of the members present, it is determined that divulgence of the information likely would affect adversely the reputation of any person other than a member of this board, or render the proposed action of the board ineffective, or pertain to terrorism. In the event of such circumstances, information may be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.

Motion to leave nonpublic session and return to public session by Jo Beth, seconded by Eric.

Motion: (PASSED) / DID NOT PASS (circle one)

Nonpublic meeting tape removed; public meeting tape replaced (if applicable).

Public session reconvened at 7:33 a.m./(p.m.)

Motion made to seal these minutes. If so, motion made by Eric, seconded by Jo Beth, because it is determined that divulgence of this information likely would

 Affect adversely the reputation of any person other than a member of this board

x Render a proposed action ineffective

 Pertains to preparation or carrying out of actions regarding terrorism

Roll Call Vote to seal minutes:	Jo Beth Dudley	<u>(Yes)</u>	No
	Thomas Dubreuil	<u>(Yes)</u>	No
	Eric Moore	<u>(Yes)</u>	No

*UNSEALED
2/20/25*

Motion: (PASSED) / DID NOT PASS (circle one)

These minutes recorded by: _____

Nonpublic Session Minutes

Town of Dalton

Date: February 10, 2025 # 2 Legal

Members Present: Jo Beth Dudley x

Thomas Dubreuil x

Eric Moore x

Motion to enter Nonpublic Session made by Eric seconded by Tom

Specific Statutory Reason cited as foundation for the nonpublic session:

 RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.

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 RSA 91-A:3, II(e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against this board or any subdivision thereof, or by or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled

 RSA 91-A:3, II(i) Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.

 RSA 91-A:3, II(l) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.

Roll Call vote to enter nonpublic session:	Jo Beth Dudley	<input checked="" type="radio"/> Yes	No
	Thomas Dubreuil	<input checked="" type="radio"/> Yes	No
	Eric Moore	<input checked="" type="radio"/> Yes	No

Remove public meeting tape (if applicable).

