

Monday, October 21, 2024 5:00 PM
Working Session
Dalton Select Board Meeting

Meeting called to order at 5:00 pm by Eric. Select Board members Jo Beth Dudley, Thomas Dubreuil (Tom), and Eric Moore were physically present. Town Admin, Jeanette Charon present and note taking.

Public attendees: Pam Kathan, Warren Green, Paul Deveno, Mandy Deveno, Cathleen Fountain, Carol Sheltry, and Tom Arrison.

Jeanette presented the Board with a revised MS-1 for execution. Ampersand Gilman's PILOT needed to be removed from the document since there was not an agreement in place as of April 1, 2024. Additionally, Ampersand needed to be added to the "Electrical Utility" section instead of the "Other" section. Under the supervision of Avitar, the corrections were made in Assessor and the MS-1 was regenerated. Jo Beth motioned to approve the revised MS-1. Eric provided a second with Tom abstaining.

Jeanette informed the Board that the school district still had not submitted their tax information to the Dept. of Education or Dept. of Revenue Administration (DRA) for approval. DRA is anticipating that the town school appropriations won't be available for one to two weeks, thereby delaying our ability to set the tax rate and send out tax bills. Dalton will need to start the process of obtaining a Tax Anticipation Note (TAN) so that regular town business and our county tax obligation can be handled in an efficient manner. Jeanette will make the request to our treasurer, Nancy Crosby, to start gathering information. Due to the extensive road repair with the July flood damage, the Town may also need to access the Fund Balance pending potential FEMA reimbursements. DRA shared the required request forms with the Board.

Sansoucy issued a time & material contract for the Planning Board's request to assist with assessing Under Canvas's development. Eric was concerned about signing the agreement before the Planning Board received their formal application (expected 12/4/24). Since no work will take place until the Planning receives the project application, there is no risk in signing the agreement now. Additionally, the Town will need to draft a contract between Under Canvass and the Town of Dalton for reimbursement of said fees. Skip suggested an escrow account be setup for reimbursement purposes. Jo Beth motioned to execute the contract. Eric provided a second with approval via roll call vote.

Jeanette informed the Board that Sansoucy is available to assist Dalton with negotiating their host community agreement with Casella. Sansoucy has a history of negotiating these types of deals and is available to the town to assist us in our process. He stated that legal would then review the contract for legalities once negotiations are complete and prior to the Town signing the agreement. Jo Beth supported this approach, especially since the town will need to work with Sansoucy regarding an assessment prior to negotiation. Eric stated it is something he can think about.

Jeanette asked the Board to sign the NHRS (New Hampshire Retirement System) access form allowing her to setup users and run reports for the town's new retirement plan. Eric executed the form.

Eric motioned to enter nonpublic for legal at 5:18pm. Jo Beth provided a second with approval via roll call.

Jo Beth motioned to return to public session at 5:25pm. Eric provided a second with approval via roll call vote.

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Tom motioned to seal nonpublic #1 minutes. Jo Beth provided a second with approval via roll call.

Jo Beth motioned to adjourn the working session at 5:26pm. Eric provided a second with approval via roll call.

Minutes Respectfully submitted by Jeanette Charon.

Minutes Approved On: 10/20/24 (date)

Jo Beth Dudley

Jo Beth Dudley

abstained

Thomas Dubreuil

Eric Moore

Eric Moore