

Monday, December 4, 2023 6:30 PM
Working Session
Dalton Select Board Meeting

Call to order at 6:37 PM by Jo Beth Dudley. Select Board members Jo Beth Dudley, Carol Sheltry and Thomas Dubreuil (Tom) were present. Town Admin, Jeanette Charon present and note taking.

Public attendees: Robin Pilotte, Vic St. Cyr, Pam Kathan, Emily Thompson, and others who chose not to sign-in or could not be identified.

The Select Board reviewed budgets submitted by the library, cemetery, conservation commission, volunteer fire department, highway department, town clerk and financial administration. Preliminarily, all budgets appeared to be acceptable with the exception of the highway budget.

The Board would like department heads to come to the next meeting on December 18, 2023 to discuss each of their budgets in detail. Jeanette will send a request to all people via email.

The Board reviewed the recommended computer programs for 2024. The Board asked that we have Katie from Certified Computer Solutions, LLC attend our next meeting to provide a detailed overview of each of the options. Jeanette will send Katie an invitation to the December 18, 2023 meeting.

Employee retirement options were discussed with broad details provided by Jeanette. The employer contribution at the time of our original inquiry in summer 2023, was 13.54% for eligible regular full-time employees. Employee portions was approximately 7%. The Board would like to discuss this further with Bob Wentworth since his department has most of the full-time employees. The Board unanimously feels we need to offer the benefit in order to obtain and retain good employees.

White Mountain Regional School District contact us about a short payment made in 2021. Jeanette asked if we should pay it now or have it added to the 2023-2024 payment schedule. The Board agree we should pay it now to get it off the books. Jeanette will process the payment in the next check run on December 11, 2023.

The budgets and expenditures for the Transfer Station need to be reviewed in detail. There are requests for storage boxes and additional construction debris containers at the station that should be included in the budget for 2024. Jeanette will work on completing the cost analysis for the next budget meeting on December 18, 2023.

Jo Beth would like to discuss splitting the Road Agent elected position from the Highway Department supervisor position. This topic was discussed with Bob Wentworth earlier in 2023 and all thought it could be a good decision. Town approval would be required at Town Meeting in March.

Jo Beth motioned to enter nonpublic session at 8:12 PM for a legal issue. Carol provided a second with approval via roll call.

Jo Beth motioned to return to public session at 8:17 PM. Carol provided a second with approval via roll call.

Jo Beth motioned to seal nonpublic minutes for legal #1. Carol provided a second with approval via roll call.

Jo Beth motioned to adjourn the meeting at 8:18 PM. Tom provided a second with approval via roll call.

Minutes Respectfully submitted by Jeanette Charon.

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Minutes Approved On: 12/26/2023 (date)

Jo Beth Dudley

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Carol Sheltry

Thomas Dubreuil

Thomas Dubreuil