

Tuesday, January 8, 2024 6:30 PM
Regular Session
Dalton Select Board Meeting

Meeting called to order at 6:31 pm by Jo Beth. Select Board members Jo Beth Dudley, Carol Sheltry, and Thomas Dubreuil (Tom) were present. Town Admin, Jeanette Charon present and note taking.

Public attendees: Vic St. Cyr, Cathleen Fountain, Robin Pilotte, Sean Durkin, Katie Lavelle, and videographer Emily Thompson as well as others who chose not to sign in and could not be identified.

Katie Lavelle from Certified Computer Solutions, LLC was present to review recommended security software for the town's computers and network. The Board received detailed information on the programs recommended and will take all information into consideration when making their decision. Carol requested time to review the information presented. A decision and vote are anticipated for the next meeting.

Jo Beth brought up issues regarding the weak or absent WIFI signal in the Select Board Room. Additionally, the ethernet cable in the Select Board Room was not working last time the Planning Board met and tried to utilize it for the Zoom connection. Katie will get Frank here to assess the system and make recommendations for repair and/or improvement. Jeanette confirmed she submitted a ticket through email already. Katie confirmed she would check into the issues.

The Board signed checks for accounts payable and payroll.

CAI Technologies' contract was presented to the Board for review, approval and execution. Jo Beth motion to execute the contract with a second by Carol. Approval via roll call. Sean Durkin stated he was a user of the program and found it to be very helpful.

Veroff sent their audit representation letter for the 2023 municipal audit. Jo Beth motioned with Carol providing a second. Approval via roll call. Jo Beth and Jeanette executed the document to be returned to Steve Veroff. Jo Beth asked when the audit is scheduled to begin and Jeanette stated the 2nd week of February as long as everything is ready.

The Board reviewed a letter, with language suggested by NHMA, regarding HB 1479, currently in the House. This bill would restrict municipalities from budgeting for legislative advocacy allowing us to have our voices heard on bills that would directly affect our towns. Jo Beth motioned to sign the letter. Carol provided a second with approval via roll call. Cathleen Fountain stated this was a very important issue for the town and something that should not be delayed.

The Board reviewed bank reconciliations from November 2023. Jo Beth asked about the "DIT" deposits in transit, section on our newly formatted reconciliations. Jeanette wasn't sure but will check with MRI.

The Board reviewed and approved the meeting minutes from the December 11, 2023 meeting. Jo Beth motioned with second by Carol. Tom abstained, as he was absent from the meeting.

The Board reviewed and approved the meeting minutes from the December 26, 2023 meeting, with minor spelling corrections. Jo Beth motioned with second by Tom. Approval via roll call.

Tom motioned to approve the December 26, 2023 nonpublic meeting minutes #1. Jo Beth second with approval via roll call.

Tuesday, January 8, 2024 6:30 PM

Regular Session

Dalton Select Board Meeting

Cathleen Fountain was present to provide an update for the Coos County Broadband Committee. No new news was available.

Accounting software transition is ongoing. The first payroll was processed today and it was a bit tough but we managed to get through it all on time.

The SCADA board is scheduled to be installed at the sewer pump house the 3rd week of January.

Jo Beth asked about progress with the auction closings. Jeanette received word the last deed was received by the auctioneers that day. The proceed worksheets were completed and sent to the auctioneers. We should be seeing a check in the next week or two. Anticipated total proceeds are approx. \$97k. There is an estimated \$50k in excess proceeds which will go through the legal system in an attempt to disburse the funds to the previous owner or heirs. If no one can be located, the funds could be disbursed to the Town of Dalton. This could take 6 months or more. Jeanette will check back occasionally for updates.

Jo Beth asked if Skip from GEM had provided any asbestos abatement quotes yet. Jeanette confirmed she spoke with Skip and he wants to come walk through the building again before providing a quote. He hopes to make it out this week.

The next Building Committee meeting date was set for Monday, January 22, 2024 at 5:30pm. Work will likely be postponed until spring when the weather is better.

Jo Beth asked about the Special Election and Presidential Primary on Tuesday, January 23, 2024. Pam Kathan, Moderator, let Jeanette know she was working on getting poll workers and planned to handle all Moderator duties. Jeanette didn't have details but would inquire with Pam again and do what's necessary to make sure we are covered. Tom is available to be at the polling place during the day. Jo Beth will be present in the afternoon. Carol will come in the late afternoon/evening and can be present for vote counting.

Jeanette confirmed the Town Officer Declaration filing period is from January 24, 2024 through February 2, 2024.

Street light and the town building lighting assessments are completed but we've not received them yet. Jeanette will reach out to Affinity to see when they plan to come present.

The Community Power Coalition of New Hampshire (CPCNH) is asking who will represent Dalton for the Coalition. Jeanette inquired about the responsibilities for the positions and reported them to the Board. Annual meeting attendance is highly recommended and otherwise there is not a lot of time to commit. Jo Beth motioned for Jeanette to be our rep with Jo Beth as our alternate. Carol provided a second with approval via roll call.

Jo Beth asked how the speed monitoring equipment use was going. Jeanette confirmed all was going well. She checked the issue reported by Vic and Tom and it wasn't a problem when tested. Monitors are working correctly and reports are sent to Troop F and the NH Dept. of Safety each time the units are brought in for charging.

Tuesday, January 8, 2024 6:30 PM

Regular Session

Dalton Select Board Meeting

No proposals for assessing have been received. Jeanette reached out to DRA to ask what we should do. They weren't sure what would happen if the town couldn't find an assessor. They provided a list of names to reach out to. Jeanette will do so.

Jo Beth asked if Casella was still coming on 1/15/24 for their proposed GSL project update. Jeanette confirmed. We have not received their presentation yet, as promised. Jeanette will inquire.

It was reported that Whitefield ordered new trash bags from a company and got a 'great' deal. The bags were really bad, and had to be discarded. Carol asked about the bags we recently ordered from a new vendor. Jeanette will ask Kyle for a case to test them out.

Jeanette provided the P&L for the Transfer Station for the past few years. As previously discussed, the station is subsidized by the town. In order to determine if changes need to be made to pricing or bags and/or fees for disposal, we need someone to spearhead a committee to pull the information together for a detailed review. Initial information to compile and review includes a comparison of our charges for each category of waste disposal with our corresponding costs for that waste disposal, and with a market comparison of corresponding costs charged by surrounding communities. Jo Beth asked for volunteers. Tom said he could start gathering the information.

Public Comments: NONE

Jo Beth motioned to enter nonpublic session for 2 legal issues at 8:32 pm. Tom provided a second with approval via roll call vote.

Jo Beth motioned to re-enter public session at 8:54 pm. Carol second with approval via roll call.

Jo Beth motioned to seal the minutes for nonpublic session #1 and #2. Carol provided a second with approval via roll call.

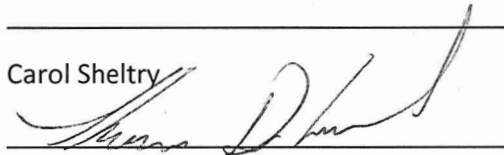
Carol motioned to adjourn the meeting at 8:54 pm. Tom second with approval via roll call.

Minutes Respectfully submitted by Jeanette Charon.

Minutes Approved On: 1/22/2024 (date)



Jo Beth Dudley



Thomas Dubreuil