

Monday, October 16, 2023 6:30 PM

Regular Session

Dalton Select Board Meeting

The pending work at the pump station is set to start this week. Jeanette will report back at the next meeting. Bob has been notified that Tom wanted to be present when the work was being completed.

Scott Kleinschrodt was in attendance for the final review and edits (if necessary) for the Crime & Public Safety Forum scheduled on Thursday, October 19, 2023 at 6:30 pm. Jo Beth reviewed the updates made to the presentation slide by slide; Scott was in agreement of changes. Setup of the gymnasium and speaker/microphone systems was confirmed by Jeanette. Jo Beth asked if State Police were invited. Scott stated there was a person on the committee who was going to extend the invitation but he wasn't sure if that had been done. Jeanette confirmed she would extend the invitation to Chris Ladd on Tuesday.

Carol brought up the underground tank inspection checklist that is required by the municipality. We have highway equipment workers who need to complete the self-training and take the test. Jay Ennis is certified for the tanks he maintains at the airport and has volunteered to assist the town with the requirements until we have a certified town employee.

The property tax auction, including three town-owned vehicles, has been confirmed for Saturday, November 18, 2023 at 11:00 am. The auction will take place at the Municipal Building. Signs have been put up and the auction company is marketing the properties. Jeanette will provide a link from our website.

Jeanette confirmed material and air testing has begun in the Municipal Building. The contractor will be back this week to complete taking samples for lab testing. A report will be sent to the town once the results are available. We should have the report in the next couple weeks.

The State of New Hampshire has confirmed Primary and General Election dates for December 5, 2023 and January 23, 2024, respectively. Jo Beth asked if we had election workers lined up yet. Jeanette confirmed we did not but she didn't think there would be an issue getting coverage.

Certified Computer Services provided recommendations and quotes for IT Consulting Services for the next 5-year contract term. Jeanette provided the estimates to the Board and Jo Beth asked what we approved for 2023. Jeanette will provide that information in the next meeting. Tom asked if we were obtaining quotes from another consultant as well. We have not requested any at this time, but certainly can. Jo Beth confirmed it may not be a bad idea. Carol added that we need to be sure to consider added fees for switching and starting anew with another firm. All members confirmed that possibility.

Jeanette confirmed speaking with Affinity LED Lighting regarding the possible upgrade to LED streetlights in town. Affinity also stated they would like to visit the town's buildings to complete a lighting assessment to see what additional improvements could be made. They will complete these assessments free of charge and provide a detailed recommendation for the town to consider.

Jeanette provided information from the Androscoggin Valley Energy Collaborative (AVEC) regarding the electrical collaborative that has been formed. AVEC has extended an invitation to surrounding communities to gauge interest in joining the collaborative. Jeanette and the Board will review the information for future discussion.

Monday, October 16, 2023 6:30 PM

Regular Session

Dalton Select Board Meeting

Call to order at 6:30 pm by Jo Beth Dudley. Select Board members Jo Beth Dudley, Carol Sheltry and Thomas Dubreuil (Tom) were present. Town Admin, Jeanette Charon present and note taking.

Public attendees: Scott Kleinschrodt and Vic St. Cyr as well as others who chose not to sign in and could not be identified.

The Board signed checks for accounts payable and payroll. The Board signed the renewal of the NH State Police contract, for regular patrols in addition to the normal 24/7 coverage provided by the NHSP. Tom raised concerns about the pending public forum on crime and public safety, and it was noted that the language of the agreement allows either party to withdraw with notice.

The Board reviewed and approved the meeting minutes from the September 11, 2023 Select Board Working Session which were inadvertently missed during the previous meetings. Carol motioned with second by Tom. Approval via roll call.

Carol motioned to approve the September 11, 2023 nonpublic meeting minutes #1. Tom second with approval via roll call.

Carol motioned to approve the September 11, 2023 nonpublic meeting minutes #2. Tom second with approval via roll call.

Carol motioned to approve the September 11, 2023 nonpublic meeting minutes #3. Tom second with approval via roll call.

The Board reviewed and approved the meeting minutes from the October 2, 2023 Select Board Meeting. Tom motioned with second by Carol. Approval via roll call.

Carol motioned to approve the October 2, 2023 nonpublic meeting minutes #1. Tom second with approval via roll call.

Carol motioned to approve the October 2, 2023 nonpublic meeting minutes #2. Tom second with approval via roll call.

Carol motioned to approve the October 2, 2023 nonpublic meeting minutes #3. Tom second with approval via roll call.

Jo Beth asked about the 'go live' date for the website. Jeanette confirmed it was this coming Friday, October 20, 2023. The old site address will redirect people to the new site. The Town will maintain the old domain, as recommended by Certified Computer Solutions, to prevent it from being purchased by another person/entity. The new web site is: <https://townofdaltongov.com/>

In conjunction with the go live for the new website and new ".gov" domain, the town emails will also transition to the new domain addresses (@townofdaltongov.com). Old addresses will forward to the new address.

Our new accounting software is scheduled to go live the weekend of November 4, 2023. We are awaiting a proposal for the back-end office support. Training will take place on Monday, October 23, 2023. A special session can be added for reporting for Select Board members interested in the reporting feature of the software. Jo Beth asked if the training would be virtual. Jeanette will ask.

Monday, October 16, 2023 6:30 PM

Regular Session

Dalton Select Board Meeting

The Board reviewed materials for the renewal of the Certified Computer Systems agreement for computer support, including suggested security enhancements. The Board will review further, and obtain clarification on some items from CCS.

Tom asked about the MS-434 signing for setting tax rates. Jeanette confirmed that the form was signed and submitted. The signing of the document was to be done by the preparer, not the Select Board, as originally thought.

Jo Beth motioned to enter nonpublic at 8:17pm for 1 legal issue. Carol second with approval via roll call vote.

Jo Beth motioned to re-enter public session at 8:29pm. Carol second with approval via roll call vote.

Jo Beth motioned to seal nonpublic minutes #1. Carol second with approval via roll call vote.

Jo Beth motioned to adjourn meeting at 8:30pm. Carol provided a second with approval via roll call vote.

Minutes Respectfully submitted by Jeanette Charon.

Minutes Approved On: 10/30/2023 (date)

Jo Beth Dudley

Jo Beth Dudley

Carol Sheltry

Carol Sheltry

Thomas Dubreuil

Thomas Dubreuil