

**Monday, October 2, 2023 6:30 PM**  
**Regular Session**  
**Dalton Select Board Meeting**

Call to order at 6:30 pm by Jo Beth Dudley. Select Board members Jo Beth Dudley, Carol Sheltry and Thomas Dubreuil (Tom) were present. Town Admin, Jeanette Charon present and note taking.

Public attendees: Pam Kathan, Scott Kleinschrodt, Kris Ennis, Diane Lyon and Vic St. Cyr as well as others who chose not to sign in and could not be identified.

The Board signed checks for accounts payable and payroll.

The Board signed two corrective Cemetery Deeds, with correctly numbered Cushman Cemetery plot numbers, issued by Terri Parks.

The Board made a final review of the MS-1, provided by our assessor, Gary Fournier. Jo Beth motioned for approval with Carol providing a second. Tom abstained from voting and signing the document citing a need for explanation and understanding from Gary. Gary was present at the previous meeting and provided a draft copy and explanation at that time. Jo Beth confirmed the motion for approval carried with the 2 yes - 1 abstain vote.

The Board reviewed and approved the meeting minutes from the September 18, 2023 Select Board Meeting. Jo Beth motioned with second by Carol. Approval via roll call.

Jo Beth motioned to approve the September 18, 2023 nonpublic meeting minutes #1. Carol second with approval via roll call.

The Board reviewed and approved the meeting minutes from the September 25, 2023 Select Board Meeting. Jo Beth motioned with second by Carol. Approval via roll call.

Jo Beth motioned to approve the 9/25/23 nonpublic meeting minutes #1. Carol second with approval via roll call.

Jo Beth motioned to approve the 9/25/23 nonpublic meeting minutes #2. Carol second with approval via roll call.

Jo Beth asked about the 'go live' date for the website. Jeanette stated that she was sending what should be the last round of edits to the designer on Tuesday after she reviews the latest changes. The Board asked for the link to review the site up to this point. Jeanette confirmed she would resend the link.

Our new accounting software is scheduled to go live the weekend of November 4, 2023. This will allow for the last of the deposits for October to be entered into the system and the conversion to take place when the office is usually closed. Training is being scheduled and the office is trying to determine if MRI will start supporting us for accounting services such as reconciliations, payroll, etc. since they are well versed with the software. We are waiting on a proposal from them to see if their proposal fits our budget.

Jeanette confirmed the vehicles the town have available for sale are going through the auction on November 18, 2023 at 11am. Bob confirmed he is preparing the truck for the auction. The fire department vehicle is ready, as well. We will determine the best place to put the vehicles on display for visual inspection/viewing by potential bidders. Options include the Highway Garage and the Fire Department Parking Lot.

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The letter regarding GSL and Douglas Drive was sent to our attorney for review and comment. We are awaiting a response as of the time of the meeting.

2024 proposed budgets have been requested from all departments. Jeanette is awaiting on the fire department, library, conservation commission, and the planning board. She will send out reminders.

Tom asked that the "List of withheld SB business items" be removed from the agenda. He will share the information in the future if he so chooses. Jo Beth is only willing to remove it from the agenda if Tom confirms the topic will not come up again.

Scott Kleinschrodt was present to provide an update on the Crime & Public Safety Committee. Postcards were arriving at homes on Monday, October 2, 2023. Scott recently sent the spreadsheets with data to Jo Beth for use in creating graphs and a PowerPoint slide deck. Thursday's committee meeting would cover the PowerPoint presentation skeleton to be reviewed, discussed and updated. The TV and speaker system purchased last year will be used in the gymnasium for the meeting. Jeanette was asked to purchase an additional microphone for town use; she confirmed she would place the order. Scott will send graffiti pictures to Jo Beth to be used in the presentation. Jo Beth asked the Board members to review the presentation. If significant Board discussion is required, an additional meeting can be scheduled, or minor changes can be addressed at the 10/16 Select Board Meeting.

Tom spoke with companies interested in working with the town on the pitched roof idea for the Municipal Building. The roofing companies want an architect to design the roof. Jeanette asked about the roofing engineer that was going to be contacted. Tom was told Varney & Smith had a guy that did this sort of stuff but he's since retired. He will see if he can make contact with him and inquire whether or not it's something he is interested in doing.

Melissa from Clean Energy NH and Ted Vansant from Barrington Power came to Dalton on Monday, September 25, 2023 to do a preliminary evaluation of our town building roof systems. It was determined that the Highway Garage roof system would be the best for solar array installation, as long as the projected life span of the roof is long enough for the system's operation, avoiding installation and removal for roof replacement in the near future, at a cost to the town. With this taken into consideration, moving forward with a pitched roof on the Municipal Building wouldn't be necessary for the system. It was determined the pitched roof idea would be placed on hold for now due to this finding. Jeanette will follow up with Melissa on the proposal from Barrington Power and the release of the solar grant RFP.

GEM Environmental provided pricing for asbestos material testing and air testing. These proposals were reviewed at our previous meeting and found to be comparable in scope to those from RPF Environmental but lower in cost. Jo Beth motioned to move forward with the GEM proposals to start working on the asbestos testing and air monitoring for the building. Carol provided a second with approval via roll call. GEM's proposals adding up to \$2,590 were approved.

A short discussion took place regarding the Transfer Station, resident charges for construction materials and large throw away items (some ending up in the turn around on Route 135) and extended hours at the station. This discussion spun-off from the Dalton Conservation Commission inquiring with the NH State Dept. of Transportation about closing off the problem area. DOT would approve closing off the area with a letter from the Select Board stating they approve of doing so. Resident attendees voiced

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their concerns about people finding alternate areas to dump and losing that area used for purposes other than illegal dumping. Comments regarding cameras and signs were heard. Jo Beth again voiced the need for a Transfer Station Task Force/Committee to determine the current and future needs of our station. Carol thinks the owners of the property abutting the turn around area should be contacted to see if they will post or allow the town to post on the property regarding illegal dumping, fines, cameras, etc. At this time, the Board has chosen to not take any actions on the Route 135 turn around area.

Health Trust contacted Jeanette to inform her of the proposed increase in health insurance premiums for town employees. 2024 premiums are expected to increase approximately 15% overall. Carol asked if we had heard from Primex regarding Worker's Comp and Liability Insurance premiums. Jeanette confirmed we have not.

Vic St. Cyr asked if the MS-1 could be posted on our website. Jeanette confirmed she would post.

The Pump Station work is scheduled to take place the week of October 16<sup>th</sup>. The grant received included the anticipated cost for a new flow meter. After some discussion in the meeting, it was determined we should order the new flow meter to have on hand should the old one on the shelf not work. Jo Beth motioned with a second from Carol and approval via roll call vote. Tom would like to see the Pump Station and perhaps be present during the work. Jeanette will inform Bob.

The Board and Jeanette reviewed the MS-434 provided. This being the first step of the tax rate setting process, Jeanette asked for the Board to approve the signing of the document at the meeting. Once documents are ready for Board signature, Jeanette will reach out to each member so they can come in to sign, individually. Jo Beth motioned with a second by Carol and approval via roll call vote.

Jo Beth motioned to enter nonpublic at 8:24pm for 1 personnel issue and 2 legal issues. Carol second with approval via roll call vote.

Jo Beth motioned to re-enter public session at 8:48pm. Carol second with approval via roll call vote.

Jo Beth motioned to seal all nonpublic minutes, #1, #2, and #3. Carol second for all three nonpublic sessions with approval via roll call vote.

Jo Beth motioned to adjourn meeting at 8:50pm. Carol provided a second with approval via roll call vote.

Minutes Respectfully submitted by Jeanette Charon.

Minutes Approved On: 10/16/2023 (date)

  
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Jo Beth Dudley

  
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Carol Sheltry

  
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Thomas Dubreuil