

Monday, August 7, 2023 6:30 PM
Regular Session
Dalton Select Board Meeting

Call to order at 6:06 pm by Jo Beth Dudley. Select Board members Jo Beth Dudley, Carol Sheltry and Thomas Dubreuil (Tom) were present. Town Admin, Jeanette Charon present and note taking.

Public attendees: Michael Ryan, Eric Pilotte, Robin Pilotte, Scott Kleinschrodt, Diane Lyon, Cathleen Fountain, Nancy Comeau, Tamela Swan, Jon Swan, Warren Green, Brian and Terri Parks, Christine Ordinetz, Erik and Lila Nilsen, Donald and Nancy Mooney, Michael and Nancy Crosby, Ron Sheltry, Mark Jacobs, and Michael Carrier as well as others who chose not to sign in and could not be identified.

The Board signed checks for accounts payable. There was an issue with QuickBooks and payroll could not be completed. Jeanette resolved the issue upon returning from training in Concord so payroll can be done on Tuesday morning. Carol will print checks to have them ready for the Treasurer to sign on Wednesday.

Carol asked about the report on the Highway Department's boiler which mentioned that the town should start looking to replace the unit. It passed inspection this year but may not when it's re-inspected in two years. Jeanette will ask Bob to start looking for replacement quotes.

The Board executed a gravel tax warrant as well as the service agreement for NH Tax Deed & Property Auctions.

The Board reviewed the Sweep Account reconciliation from May 2023 as well as the Dalton Conservation Commission, Operating, and Debit Card reconciliations for June. All board members reviewed the documents but Tom did not initial.

The Board reviewed the P&L for January – June 2023. Jo Beth asked if Jeanette found out about the old check cashing policy from our bank. Jeanette had not checked yet but will find out for the next meeting. Additionally, Jeanette was asked to find out about liability on old checks that we would like to void. Does the town need to re-issue these checks automatically? Is the town required to notify the payee?

While Jeanette provided the NH DOS Highway Safety Grant award document for the Board to review in our previous meeting, no motion was voted on giving Jeanette permission to sign the associated award and reporting documents. Carol motioned with a second from Jo Beth. Approval via roll call vote.

Carol motioned for Jeanette to have the authority to also sign documents regarding the NH Clean Diesel Grant, previously awarded. Jo Beth second the motion with approval via roll call vote.

The Board reviewed and approved the meeting minutes from the July 24, 2023 Select Board Meeting. Carol motioned with second by Tom. Approval via roll call vote with Tom abstaining in vote and execution of the minutes.

The Select Board approved minutes from nonpublic meeting #1 regarding legal, from July 24, 2023. Carol motioned with a second by Tom. Approval via roll call.

The Select Board approved minutes from nonpublic meeting #2 regarding personnel, from July 24, 2023. Carol motioned with a second by Tom. Approval via roll call.

The Select Board approved minutes from nonpublic meeting #3 regarding welfare, from July 24, 2023. Carol motioned with a second by Tom. Approval via roll call.

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The Board announced that Adam King was returning to the Town of Dalton Highway Department, filling the position left vacant by James Lamarouex.

Walter Mitchell from Mitchell Municipal will be retiring on September 28, 2023. His partners will continue to practice municipal law.

We have received a new link to the website demo site. Jeanette will forward to the Select Board Members for their review and comment.

Cathleen Fountain reached out to the Broadband Committee after our last meeting. She has not heard back with any updates.

Jeanette reported on her meeting regarding the Sewer Warrant. They will be documenting what applies to Dalton, as they determine likely future maintenance and develop a pro-active plan for the associated costs. A follow-up meeting will be held the end of September.

Scott Kleinschrodt provided an estimated price of \$600 for postcards to be printed for the Public Meeting on Dalton's Crime & Public Safety. The chosen date for the meeting is Thursday, October 5, 2023 at 6:30 pm in the gymnasium of the Municipal Building. Scott asked for Select Board approval for the expense. Jo Beth asked for a written estimate and questioned whether the price included postage. Scott could not confirm. Christine Ordinetz and Jo Beth both mentioned Dodge Press in Littleton who could provide a quote that includes postage and mailing. Scott will investigate. Jo Beth asked about content for the meeting and Scott stated he would be putting together a PowerPoint presentation for the meeting. The presentation can be shown on the wall or the large screen television from the meeting room. Jeanette mentioned that we do not have a town owned projector. Scott stated he would likely use the television. Jo Beth motioned to support the cause with a cost not to exceed \$600. Tom second with approval via roll call vote.

NH Tax Deed & Property Auctions provided the Town with the complete service contract for the property auction. The Board agreed on the date of Saturday, November 18, 2023 for the auction to take place. Jo Beth motioned to approve the auction date as well as execute the contract with a second by Carol and approval via roll call vote.

Ron provided Jeanette with a couple contacts for the asbestos and air testing that needs to be done. He is confident Jeanette can handle the task with the information at hand and is available should she need any assistance.

CN Brown will be providing the town with a contract price for propane once they complete the field work required to switch over from Rhymes. It was recommended that Jeanette also seek contract pricing from Rhymes, our current distributor. Jeanette will do so.

The development of a Building Maintenance Committee was discussed at the last meeting. We have had some interest from residents to participate on the committee. Jo Beth drafted a purpose statement she thought would be helpful in forming the group. Jo Beth made a motion for the board to approve the formation and support of the committee, following the purpose statement and outline of first steps as reviewed. Carol provided a second with approval via roll call vote.

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A roofing contractor has been contacted to come investigate the roof at the gymnasium and police department wall. Jeanette anticipates it will take place in the next week or two.

New Hampshire Municipal Association is offering a Financial Policy Certificate Program free of charge for members. Classes will meet most Wednesdays between September 13, 2023 and October 25, 2023 in Concord. Jeanette is seeking the Board's approval to take the classes. Carol Sheltry motioned with a second by Jo Beth. Approval via roll call vote.

Jo Beth inquired about a preparatory meeting with Sansoucy in preparation for Ampersand Gilman's PILOT renewal. Jeanette has inquired but hadn't heard back yet. She will reach out again for a preliminary date and time.

Jeanette asked if we could get working sessions on the calendar to start working on the town budget and tax rate settings. It was agreed mid September would be a good time to start. Jeanette will send out some dates for the sessions, trying to keep them on alternating Mondays.

In response to a special request made during a previous meeting, Jeanette confirmed that the American Flag could not be flown at half staff unless ordered by the President or Governor.

Jo Beth introduced a letter from Orr&Reno regarding defamatory statements made by Tom during the training at NHMA on Friday, June 29, 2023. Tom read over the letter in which the attorney asked for an apology to his client. Tom declined to apologize, further stating his comments were freedom of speech. Jo Beth reminded Tom that he must speak as himself and not the Board unless he is given permission to do so.

The Board will not meet on Monday, September 4, 2023 in observation of the Labor Day holiday. The next meeting will be a working session on September 11, 2023. Checks for A/P and payroll will be processed and signed on Tuesday, September 5, 2023.

Eastern Analytical provided a quote for water monitoring at the Old Dalton Landfill on Whitefield Road. Pricing appears to be in line with last year's proposal. Jo Beth motioned to accept the proposal with a second from Carol and approval via roll call vote.

PUBLIC COMMENT:

Lila Nilsen asked about hazardous waste collection in Dalton. She asked why Dalton doesn't do an annual collection and was told they weren't included in this program as a paying member. Dalton does participate as a municipal member at NRRRA, but this service is an extra. Lila asked if we could consider participating in a collection next year. Jo Beth has been wanting to do something like this for a while. Jeanette checked on pricing and found it is in the area of \$5000-\$6000 for an event. Jo Beth would like to include this in the 2024 budget, and to consider other options to enhance recycling options at the transfer station, such as composting.

Christine Ordientz asked why no one who volunteered for the Building Maintenance Committee has been contacted yet. Jo Beth reminded her that while it was discussed, nothing was voted on to make it official. Now that the Board voted on the committee, a meeting schedule could be determined. Jeanette will make contact with those who expressed interest in the upcoming weeks.

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Jo Beth motioned to enter non-public session for welfare at 7:53pm. Tom second with approval via roll call.

Jo Beth motioned to re-enter public session at 8:07pm. Carol second with approval via roll call vote.

Jo Beth motioned to seal non-public meeting minutes regarding welfare. Tom provided a second with approval via roll call vote.

Jo Beth motioned to adjourn the meeting at 8:10pm. Tom second with approval via roll call.

Minutes Respectfully submitted by Jeanette Charon.

Minutes Approved On: 8/21/23 (date)

Jo Beth Dudley

Jo Beth Dudley

Carol Sheltry

Carol Sheltry

Thomas Dubreuil

Thomas Dubreuil