

**Monday, July 10, 2023 6:00 PM**  
**Regular Session**  
**Dalton Select Board Meeting**

Call to order at 6:00 pm by Jo Beth Dudley. Select Board members Jo Beth Dudley, Carol Sheltry (arrived approx. 6:15) and Thomas Dubreuil (Tom) were present. Town Admin, Jeanette Charon present and note taking.

Jo Beth motioned to enter into nonpublic meeting #1 regarding personnel at 6:00pm. Tom second. Approved via roll call.

Jo Beth motioned to re-enter public session at 6:43 with a second from Tom and approval via roll call.

Jo Beth motioned to seal minutes from non-public meeting #1. Carol second with approval via roll call.

Public attendees: Michael Ryan, Eric Pilotte, and Robin Pilotte as well as others who chose not to sign in and could not be identified.

Weston and Richard Sager from NH Tax Deed & Property Auctions were present to discuss their business services. Their services include full service property auctioneering for deeded properties. The Select Board received a copy of their basic services agreement for review. They also provided information on a couple auctions they have taking place in the near future, if we wanted to attend to experience it in person. The Board thanked Weston and Richard for coming to the meeting and presenting their company and services.

The Board reviewed and approved the meeting minutes from the June 26, 2023 Select Board Meeting. Carol motioned with a second by Tom. Approval via roll call.

The Select Board approved minutes from nonpublic meeting #1 regarding legal, from June 26, 2023. Tom motioned with a second by Carol. Approval via roll call.

The Select Board approved minutes from nonpublic meeting #2 regarding legal, from June 26, 2023. Tom motioned with a second by Carol. Approval via roll call.

The Select Board approved minutes from nonpublic meeting #3 regarding legal, from June 26, 2023. Tom motioned with a second by Carol. Approval via roll call.

The Select Board approved minutes from nonpublic meeting #4 regarding personnel, from June 26, 2023. Tom motioned with a second by Carol. Approval via roll call.

The Select Board approved minutes from nonpublic meeting #5 regarding personnel, from June 26, 2023. Tom motioned with a second by Carol. Approval via roll call.

The Board reviewed and approved the working session meeting minutes from the July 3, 2023 Select Board Working Session Meeting. Carol motioned with a second by Tom. Approval via roll call.

The Select Board approved minutes from nonpublic meeting #1 regarding legal, from July 3, 2023. Tom motioned with a second by Carol. Approval via roll call.

The Select Board approved minutes from nonpublic meeting #2 regarding legal, from July 3, 2023. Tom motioned with a second by Carol. Approval via roll call.

The Board reviewed and approved the working session meeting minutes from the July 6, 2023 Select Board Working Session Meeting. Carol motioned with a second by Tom. Approval via roll call.

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The Select Board approved minutes from nonpublic meeting #1 regarding legal, from July 6, 2023. Tom motioned with a second by Carol. Approval via roll call.

The Select Board approved minutes from nonpublic meeting #2 regarding legal, from July 6, 2023. Tom motioned with a second by Carol. Approval via roll call.

The Select Board executed one (1) Timber Tax Warrant and the Department of Revenue Administration confirmation letter regarding use of the PA-28 Property Inventory Forms for FY 2024.

Jeanette provided feedback and comments to GreenLight for the website rebuild. She is awaiting an update from the revisions as well as our .GOV domain confirmation.

Jo Beth inquired about the accounting software update and if it was on track. Jeanette confirmed they are working on our data and setting up our information for the upgrade and implementation.

The meeting with Granite State Water to discuss the pump station and town sewer system took place on June 27<sup>th</sup>. Jeanette met with Luis and Vinnie and discussed what the town should be doing to develop a proactive plan for our sewer service for our 28 residents. Another meeting is being schedule to also include the highway crew who participate in the maintenance of the system.

Tom confirmed there was a meeting for the Crime & Public Safety Committee. John Tholl was present and provided information regarding the number of calls and types of calls for the surrounding areas, Whitefield in particular, where he is a Selectman. Jeanette has not received minutes for this meeting yet; Tom will remind Scott to send them. Jo Beth noted that the numbers of calls for Dalton are in the Annual Report for the corresponding year.

The Facility Use Policy was updated and will be revised for future use. Jo Beth motioned to accept the updates with a second by Tom. Approved by roll call vote.

*wanted to wait before making*

The Board of Selectman Rules of Procedure were discussed briefly, with the intent of making minor changes to update the document, prior to Tom stating he ~~wasn't comfortable making~~ any updates or changes. He is still reading through Knowing Your Territory and thinks there are too many changes being proposed that shouldn't be done. When asked for details on the changes he wasn't comfortable agreeing to, he chose not to elaborate. Jo Beth stated the document would thus remain in effect the way it is.

Jo Beth brought up the use of the Municipal Building space behind the building for the pollinator garden proposed by the DCC. Since this is something likely not to happen until spring, it will be discussed later in the year. The focus right now is going to be on delayed maintenance of the Municipal Building.

Jeanette met with the asbestos abatement company and provided the proposal for the asbestos abatement pipe insulation and flooring throughout the building. Tom asked if air monitoring was done and Jeanette stated that it was not. Robin Pilotte asked if the ceiling tiles were also going to be removed and Jeanette stated they were not since they're not asbestos. Tom wants to wait on the abatement and only remove the tiles that are loose. Jeanette stated that it was a safety and health issue. She works in the building 4+ days per week. It may not be an issue with one person in the building, but when there are others in the building, parties in the gymnasium, etc. it most certainly disturbs the flooring in question. Carol reiterated that the board voted last year to have a building inspection done, and that the

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Board tasked Jeanette with getting information and estimates for building projects, and helping the Board to prioritize the work when she started work in July 2022. Carol noted that for years the building has not been maintained and now we're dealing with the deferred maintenance and ask why we should continue to kick the can down the road for another Board to deal with? Jeanette stated that she, and the residents of Dalton, have a right to feel safe when they're in the building. Jo Beth stated there was over \$48,000 in the town owned building maintenance fund and the work should be completed. Tom was concerned about increased taxes. Carol and Jo Beth explained to him there would be no increase, as the capital reserve funds are in the bank for things like this. Tom asked to table to vote so he could bring in documentation supporting his case to wait. Jo Beth and Carol agreed to vote on the work on 7/17/23 working session.

The drop box has been ordered and should arrive within the week. The highway crew will install the box.

Jo Beth asked about the debit card update, to clarify that cash withdrawals are not allowed. Jeanette hasn't heard from Linda yet. She will ask again when Linda is in this week.

Public Comment: Michael Ryan asked about the auctioning of the properties. He asked if we were able to set a minimum bid price with an option of taking less if the price isn't reached during the auction process (they do it this way on cars often times). Jo Beth stated it was a good idea. Jeanette stated she would inquire on that possibility.

Jo Beth motioned to enter nonpublic meeting #2 and #3 regarding personal/legal at 8:50 pm. Tom second with approval via roll call.

Jo Beth motioned to go back into public session at 9:30pm. Tom second with approval via roll call.

Jo Beth motioned to seal minutes for nonpublic meeting #2 and #3. Tom second with approval via roll call.


Jo Beth motioned to adjourn the meeting at 9:32pm. Carol second with approval via roll call.

Minutes Respectfully submitted by Jeanette Charon.

Minutes Approved On: 7/24/23 (date)

  
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Jo Beth Dudley

  
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Carol Sheltry

  
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Thomas Dubreuil