

Monday, May 31, 2023 6:00 PM
Working Session
Dalton Select Board Meeting

Call to order at 6:30 pm by Jo Beth Dudley. Select Board members Jo Beth Dudley and Thomas Dubreuil (Tom) were present. Town Admin, Jeanette Charon present and note taking.

Public attendees: No public attendees.

Jo Beth motioned to enter nonpublic session #1 regarding legal/deeding. Second by Tom. Nonpublic entered at 6:00pm.

Tom motioned to enter nonpublic session #2 regarding legal/deeding. Second by Jo Beth. Nonpublic continued.

Jo Beth motioned to enter into public session at 6:30pm. Second by Tom.

Jo Beth motioned to seal nonpublic meeting minutes for sessions #1 and #2 from today's meeting. A second was provided by Tom.

The Select Board signed AP checks and payroll checks, the 2023 1st Issue Property Tax Warrant, and the Sewer Use Report for NH NES as discussed in the May 15th meeting and completed by Jeanette.

The Board reviewed the meeting minutes from the May 15, 2023 Select Board Meeting. Tom asked for the approval to be pushed to the June 12, 2023 meeting so he can have more time to review them prior to approval.

Nonpublic session #1 from May 15, 2023 was reviewed and changed to unsealed regarding the resignation of James Lamoureux. Jeanette posted to open job opportunity on NHMA, Indeed.com, and on our town website.

Nonpublic session #2 from May 15, 2023 was reviewed and approved without edit. Jo Beth motioned with a second by Tom.

Jeanette provided an update on the website redesign. Work is moving slowly with many other projects also in process. Content is being developed for the new web pages. Once that is complete, there should be a review phase.

The personnel policy review and update will take place on Monday, June 12, 2023. Jeanette will ask Bob Wentworth to attend and be prepared to discuss his requested changes.

Municipal Resources will be reviewing our QuickBooks database to prepare the schedule for our new software transition. A schedule is forthcoming.

Jeanette is meeting with Vinnie Melendez from the Granite State Rural Waster Association and Luis Adorno with the EPA on Wednesday, June 7, 2023 to discuss a proactive plan for our pumping station maintenance and repair.

The Fire Department security/monitoring system has yet to be installed by Lufkin. Jeanette will continue asking Kevin for updates.

Our AxisGIS system has been live with a link on our town website for residents to access the system. No feedback has been received to date. Jeanette will continue to monitor and deliver updates as feedback is received.

Monday, May 31, 2023 6:00 PM

Working Session

Dalton Select Board Meeting

Tom made a brief presentation on the Recycling Conference he and Kyle Mac Bean attended on behalf of the town. He spoke about the options of a compactor and bailer at the transfer station which would require a lot of work and revamping the station itself. Jo Beth added that this information had been reviewed previously and the Board had determined the work to be cost prohibitive. Kyle did find a place where he could send the rechargeable batteries for hand tools and like items. He obtained additional information from the event and will present it once he has had the opportunity to read everything over. Additionally, Kyle requested an additional small cargo box/trailer for use at the transfer station. Tom asked if he could seek out pricing to which Jo Beth agreed.

The flagpole at the War Monument has been replaced with planting completed prior to the Memorial Day holiday. Plants and labor were donated by members of the Dalton Neighbors group. Jo Beth extended gratitude on behalf of the town for the volunteerism and positivity the group is bringing to the community.

Jeanette informed the Board that the Town of Dalton is being awarded the long-awaited Cybersecurity Grant to pay for the upgrades at our Pump Station. Jo Beth motioned for a Public Hearing to be scheduled and publicized so we could publicly announce the award and accept the funding. Tom second. Jeanette will announce the meeting for Monday, June 12, 2023 at 6:30pm.

The NH Clean Diesel Grant Program agreement had to be executed again due to a change in the wording regarding time extensions being granted solely by NH DES. Ricky mentioned this previously as a potential change when we executed the initial agreement. No action required.

Jeanette is in talks with NH DOS regarding a grant to assist with speed monitoring signs for use by the town. She will report back once she received confirmation from NH DOS.

The Veteran's Tax Credit of \$500 historically provided for our residents was not on the warrant for the 2023 Town Meeting. The requirement for readoption was brought to our attention on May 15, 2023 by DRA. In order to facilitate providing our Veterans with their full credit without having to experience the undue burden of a special town meeting, the town chose to provide a \$450 abatement to all Veterans in addition to their \$50 credit. All Veterans will still receive the same credit and the warrant will be added to the 2024 warrants for town meeting. Letters were sent to Veterans with their first issue tax bill explaining the situation.

Jeanette presented the idea to fly a Pride flag at the Municipal Building. The flag would be raised separately from the American and NH State flags. The idea was presented to Jeanette by a couple residents who felt it would show a sign of unity and support for the LGBTQ community. Jo Beth liked the idea and presented a motion. Tom asked for time to think about the idea. Jeanette asked if we could keep it on the agenda for the June 12, 2023 meeting and both Jo Beth and Tom agreed.

Jeanette has had the chance to review the Building Maintenance /Inspection Report from early 2022. There are items that have been relayed to the Highway Department for completion. Jo Beth motioned for a threshold to be agreed upon for Jeanette to handle without the need for individual approvals. Jo Beth asked for a \$500 threshold. Tom wasn't sure and the list of work items was closely reviewed and discussed. It was agreed Jeanette could have a threshold of \$300 per project materials for each maintenance/repair project. Jo Beth made the motion with Tom providing a second. Tom asked if he could review the inspection report. Jeanette will provide him with a copy, electronically if possible.

Monday, May 31, 2023 6:00 PM

Working Session

Dalton Select Board Meeting

Members of the Select Board discussed the need for better communication on agenda items. Agendas will be sent prior to the day of the meeting and members are expected to be prepared to discuss and conduct business items at the meeting.

Public Comments: None

Jo Beth made a motion with a second by Tom to adjourn the meeting at 8:24 pm. Motion passed unanimously by roll call vote.

Minutes Respectfully submitted by Jeanette Charon.

Minutes Approved On: 06/12/2023 (date)

Jo Beth Dudley

Jo Beth Dudley

Carol Sheltry

Carol Sheltry

Thomas Dubreuil

Thomas Dubreuil