

Monday, May 15, 2023 6:30 PM
Regular Session
Dalton Select Board Meeting

Call to order at 6:30 pm by Jo Beth Dudley. Select Board members Jo Beth Dudley, Carol Sheltry and Thomas Dubreuil (Tom) were present. Town Admin, Jeanette Charon present and note taking.

Public attendees: Vic St. Cyr, Terri Parks, Pam Kathan, Eric Pilotte, and Robin Pilotte as well as others who chose not to sign in and/or could not be identified.

NationalGrid came in to present their Twin States Clean Energy Link Proposal for their project linking clean energy from Quebec, Canada through New Hampshire. In attendance were Sean Downey, Terron Hill, Eyad Al-Sabai, and Kris Wilkes. The project, if approved by the Department of Energy, will be low impact and low visibility. Permitting is anticipated the fall of 2023 with construction starting in 2026/2027 and lasting approximately 4 years. Reinvesting in the communities impacted is a goal for NationalGrid with community meetings being planned for the near future. Property taxes are anticipated to be \$400-\$600k per year. Underground cabling will come through Lunenburg into Dalton under the Connecticut River and down Route 135 into Littleton. Environmental studies are expected to begin by early June to survey wetlands, streams and vernal pools. Handouts and the PowerPoint file provided will be given to the Dalton Conservation Commission for their use. If the project is funded, it will be subject to NH Site Evaluation Committee (SEC) review and approval.

The Select Board signed AP checks and payroll checks, a Timber Intent, a Gravel Intent, a Gravel Tax Warrants, and the and two Cemetery Deeds.

The Board reviewed the April 2023 bank reconciliations and profit and loss statement. Jo Beth had one question regarding uncleared deposits. Jeanette will check on that item for clarification.

The Board reviewed and approved the minutes from the May 1, 2023 Public Hearing on Accepting Unanticipated Funds. Carol motioned with a second from Tom. Approved via roll call.

The Board reviewed and approved meeting minutes from the May 1, 2023 Select Board Meeting, without edit. Carol motioned with a second from Tom. Approved via roll call vote.

The Board reviewed and approved minutes from the May 1, 2023 non-public meeting #1 regarding Legal. A motion came from Carol with a second from Tom. Approved via roll call.

The Board briefly discussed the Rules of Select Board Meeting Procedures. Tom asked for more time to review documents so that he could attend some training and do more research. Jo Beth had provided the document with her edits. Further review and discussion moving to the agenda for another meeting.

The Municipal Resources, Inc. original proposal template didn't include the payroll module, discovered by Jeanette when reviewing the formal proposal. The added cost is \$2000. Jo Beth motioned to approve the additional cost with a second by Carol. Approval via roll call. Tom voiced confirm for additional costs and asked if there was anything else missing. Jeanette confirmed there was not. Tom also asked about the training costs. Jeanette confirmed we would receive a discount if most or all of the training was done virtually.

Jeanette discussed with Nancy from Northway Business Services the options of bridging the payroll gap from QuickBooks to MRI. The most logical option is to upgrade our current QuickBooks program to continue processing payroll the same way we have been and then make that switch in January 2024.

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Continuity is required for the sake of taxes, reporting, etc. Jo Beth motioned to approve the QuickBooks upgrade for 2023 payroll processing, with a second from Carol. Approval via roll call.

Jeanette reported that the CAI Technologies was live for public use. A link has been added to the website home page and the assessing page. Jeanette asked if we wanted to continue providing the PDF tax maps online. Since there is little to no cost involved, Jo Beth asked that we continue to make them available for now with the option to remove them in the future, if necessary.

Jeanette presented the Building Key Fob Policy for review and approval by the Board. Jo Beth motioned to approve the policy. Tom second and approval was made via roll call.

Scott Kleinschrodt was not present for the update for the Public Safety and Crime Committee.

The flagpole is being installed this week or early next week. It should be in place and ready for Memorial Day.

Terri Parks asked about the flags ordered for the cemeteries. Jeanette stated they were supposed to have arrived but she hasn't seen them. She will check status Tuesday and let Terri know.

Jo Beth asked for a word version of the current Facility Use Plan to make a couple updates. Jeanette will send it to her. Due to lack of time, discussion was postponed until the next meeting.

The Planning Board requested that Carl Lindquist and Terri Parks be re-appointed for this year's term. Jo Beth motioned for approval. Carol second. Approval via roll call.

The Board received a copy of the 2023 NH Ambulance Association (NHAA) report on "The State of Emergency in New Hampshire." It was noted that the report is not good, with EMS Services throughout NH facing substantial challenges. Discussion was postponed to a later meeting, with Select Board members to be provided electronic copies of the report.

Tom asked to be registered for the June 1, 2023 New member Class through NHMA. Jeanette confirmed she would get him registered. He also requested a physical copy of "Knowing Your Territory". Jeanette didn't think they were printed anymore and provided an electronic copy in early March. She will check to see if a printed version is available. Robin Pilotte found they are available in print and stated the library was going to order one for public use. She stated the library would also order one for Tom. When asked if she was sure, she stated not to worry, the library would handle it.

Sansoucy sent a letter regarding the sale of poles to PSNH from Consolidated Communications. There will be tax changes for 2024 but not 2023.

The Board reviewed an Assessment Monitoring Report provided by DRA.

NH DES is requesting our Sewer Use Ordinance Report, due by June 30, 2023. Jeanette will review NH DES One Stop to see what was previously submitted and follow suit.

No word has been heard from NHDES on the Cybersecurity Grant submitted for the Pumping Station Sewer work. Jeanette sent an email and is awaiting a response.

The Board reviewed the 2021 and 2022 Equalized Valuation received from the State of New Hampshire.

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Jo Beth commented on the flowers planted by the Dalton Neighbors group at the Municipal Building, noting how nice they look. The group hasn't been able to work at the Old Town Hall yet due to time constraints, but they have plenty of donated perennials for the space.

Public Comments: None

Jo Beth motioned to go into nonpublic sessions for Legal and Personnel. Nonpublic session entered at approximately 8:38 pm with a second from Carol and approval via roll call vote.

Jo Beth motioned to seal nonpublic #1 Personnel minutes from the non-public session. Carol second. Approval via roll call vote.

Jo Beth motioned to seal nonpublic #2 Legal minutes from the non-public session. Carol second. Approval via roll call vote.

Carol motioned to re-enter public session at approximately 9:22pm. Second by Tom. Approval via roll call.

Carol made a motion with a second by Tom to adjourn the meeting at 9:23 pm. Motion passed unanimously by roll call vote.

Minutes Respectfully submitted by Jeanette Charon.

Minutes Approved On: 06/12/2023 (date)

Jo Beth Dudley

Jo Beth Dudley

Carol Sheltry

Carol Sheltry

Thomas Dubreuil

Thomas Dubreuil