

Monday, April 3, 2023 6:30 PM

Regular Session

Dalton Select Board Meeting

Jo Beth signed the letter for our Coos County. Broadband Committee Member commitment. Jeanette will forward to the Committee.

Jeanette brought up the Recycling Expo held by NRRA in May. She suggested we send a representative so we could further improve our transfer station and recycling process. Jo Beth motioned with a second by Carol. Tom asked to postpone the decision until the next meeting so he could look into it. The discounted registration deadline is April 21st. Jeanette explained why it was important to take part in these learning opportunities, for example the fact that other towns are paid for recycling in lieu of paying to get rid of them, like we do. There are grants out there that could assist us improve our facilities to be better equipped to handle trash and recycling refuse. Tom changed his mind and agreed that we should send a representative to the function. Jo Beth suggested that perhaps he could attend but he declined. The Board suggested a member of the Highway Department could attend, as Kyle has not been willing to attend this conference in the past. Jo Beth mentioned that we have tried in years passed to form a Transfer Station Task Force, with no luck. Tom was asked if he could lead that task force formation and work to which Tom agreed he would.

The Conservation Commission submitted a nomination, including a letter of interest, for Gina Damiano to be appointed to the Dalton Conservation Commission 2nd Alternate Position. Jo Beth and Carol both thought it was a good fit for the group. Tom hesitated stating he thought she only attended one of the three meetings required by the DCC By Laws. Unsure of that requirement, the Board tabled the decision for the next meeting. Jeanette to inquire with the DCC Chair.

Jo Beth drafted an outline (attached) for the Crime and Public Safety Meetings, to be held per the passing of Petitioned Warrant Article 15 at the Town Meeting. The outline was provided to Scott Kleinschrodt who Tom asked to head the group of residents for a committee. Scott accepted the request and stated he will work with the group on gathering facts, figures, and information for the meetings. Jeanette asked if she should add a notice on the website asking for volunteers; Scott and the Board agreed that would be a good way to gather volunteers from the community. Jeanette confirmed she would post the opportunity to the website. The Board discussed the importance of Select Board participation in all work of the committees.

Jeanette made a recommendation for Deputy Tax Collector and Deputy Town Clerk. Nancy Crosby, a resident of Dalton for over 20 years was accepted by the Select Board as Jeanette's Deputy in both roles with Carol motioning and a second by Jo Beth; unanimously approved. Nancy completed her Oaths of Office at the meeting.

Tom continued the Deputy discussion by mentioning that he was in disagreement with Jeanette holding the Administrator position along with the Tax Collector/Town Clerk positions, stating that it was a conflict of interest. Jo Beth reminded Tom that Jeanette was elected to those positions. Jeanette let Tom know it was not a conflict of interest to hold those positions together and the State of NH confirmed this. Tom said he felt it was a conflict of interest, in his opinion. Jeanette will send Tom the RSA showing what positions are conflicts of interest, per the state. Additionally, Jeanette let Tom know those positions are supervised and managed by the State of NH and NH State laws and RSA's, not the Select Board. Jo Beth noted that Jessie Wentworth held all three positions for many years.

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Call to order at 6:30 pm by Jo Beth Dudley. Select Board members Jo Beth Dudley, Carol Sheltry and Thomas Dubreuil (Tom) were present. Town Admin, Jeanette Charon present and note taking.

Public attendees: Warren Green, Vic St. Cyr, Scott Kleinschrodt, Nancy Mooney, Don Mooney, Nancy Crosby, Cathy Dubreuil, and Diane Lyon as well as others who chose not to sign in and/or could not be identified.

The Board elected Jo Beth Dudley to remain Chair for the Board. Tom motioned with a second by Carol. Jo Beth accepted.

The Board elected Carol Sheltry for the Conservation Commission Liaison. Jo Beth motioned with a second by Tom.

The Board elected for Jo Beth to remain the liaison for the Planning Board. Tom motioned with a second from Carol.

The Select Board signed AP checks and payrolls checks, a Land Use Change Tax Warrant, Gravel Intent, Timber Intents, Timber Tax Warrants, and a Gravel Tax Warrant. Carol had questions about some of the Timber Reports of Cut and Tax Bills. Jeanette will speak with Rick from DRA and Dave Falkenham to get clarification. The MS 232 and MS 535 forms were also signed.

Jeanette will follow up with Linda Greenwood, Treasurer, to request removing Tamela Swan and adding Thomas Dubreuil to the checking account for the check signing.

Tom mentioned that Presby had a cheaper fuel price for the Highway Department (after reviewing checks). Jo Beth stated it wouldn't be a bad idea to comparison shop prices.

The Board reviewed the Bank Reconciliations provided from Northway Business Services. There is an inquiry on a \$15,280.43 deposit made by the State of NH on 2/3/23. Jeanette to investigate but believes it is money for the Highway Block Grant Funding we receive each year. Jo Beth asked Jeanette to include the monthly P&L Statements with the reconciliation reports for each month. Jeanette confirmed she will start doing that.

The Board reviewed and approved meeting minutes from the March 20, 2023 Select Board Meeting, without edit. Jo Beth motion with Carol second. Tom abstained since he was not at the meeting in a member capacity.

Jeanette discussed meeting with CAI in regards to the map updating and new system. Terri Parks was working with them to ensure they had the latest updates through March 31, 2023. Once those updates are complete, we will review the newest maps and confirm accuracy. We will receive new prints and then give them permission to launch the new interactive map application (with access from our website). Jo Beth motioned for the release of the program, Carol second; unanimous approval.

The website kickoff meeting took place the end of February. Jeanette sent an email to the group leaders asking for comments on page wording. The deadline was set for Wednesday April 12 by close of business. For the Select Board page content, Jo Beth stated that the Board could review a draft at the next Select Board meeting.

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The timeline for implementation of the Municipal Software could be mid to late summer if Dalton contracts with MRI. QuickBooks will no longer be supported effective May 31, 2023. Pricing for monthly QB service ranges between \$27.50 and \$42.50 per month in addition to \$5 per month, per employee and \$500 annually for payroll service. Jeanette will compile all information into a spreadsheet to discuss at the next meeting, per Jo Beth's request.

Jeanette let the Board know that both the DES Cybersecurity Grant for the Pump Station SCADA System and NH Clean Diesel Grant for Dump Truck have been completed and submitted.

Jeanette informed the Board that NHMBB bond rates for January's letting were nearly half the amount of the interest rate received from Woodsville Guaranty. Once we know for sure what's required and when, we can determine how to apply for the funds needed, comparing the respective interest rates. Bob anticipates the new truck will be ready in early 2024, and will be prepped and ready for the winter of 2024-2025.

Jeanette confirmed the Audit for 2022 has begun. The Auditor has been provided with most of the information requested at this point. The onsite work will be done the end of April.

Jeanette reported on the updates to building security, which are in progress. The Board will review the quality of the old cameras in order to decide if replacement is warranted. A policy regarding the new key FOB system and key control measures will be drafted for review by the Select Board.

The town has been notified of an additional \$750 to be received from the driver's insurance company for damage to the flag pole. Jo Beth motioned for the Town to proceed with replacing the Flag Pole. Carol seconded and the motion passed by roll call vote.

Jo Beth requested the Select Board Meeting Procedures be reviewed and updated, if necessary. Jeanette will provide a copy to the board members.

Public Comments:

Scott Kleinschrodt stated that four weeks ago he was at the meeting and asked the Board to remove Jon Alvarez from the Dalton Conservation Commission. Jo Beth reminded Scott that the Board was not in authority to do so. Jeanette stated there was no Jon Alvarez on the Commission. Scott said that we could use his other last name of Swan. Jeanette informed Scott that Jon's legal last name is Swan. Scott stated there were other members the Board removed from the DCC so why not Jon. Carol asked what Scott meant by removing DCC members. Scott stated there were members whose terms were not renewed when they expired. Carol informed Scott that the board's ability to appoint a new member after a current member's term has expired is completely different than trying to remove a member of the DCC during their term.

Scott mentioned the lawsuit that was filed against 4 residents of Dalton and the Town of Dalton by Adam Finkel and Jon Swan. Scott stated the residents were suing the original plaintiffs for attorney fees and strongly recommended that the Town of Dalton do the same. Jo Beth thanked Scott for his recommendation.

Jo Beth motioned to go into nonpublic session. Vic St. Cyr asked why. Jeanette replied with "Welfare". Nonpublic session entered at approximately 8:45pm with a second from Carol.

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Jo Beth motioned to re-enter public session at approximately 9:10pm.

Jo Beth made a motion with a second by Carol to adjourn the meeting at 9:10 pm. Motion passed unanimously by roll call vote.

Minutes Respectfully submitted by Jeanette Charon.

Minutes Approved On: 4/17/2023 (date)

Jo Beth Dudley

Jo Beth Dudley

Carol Sheltry

Carol Sheltry

Thomas Dubreuil

Thomas Dubreuil