

**Monday, January 9, 2023 6:30 PM**  
**Regular Session**  
**Dalton Select Board**

Call to order at 6:32 pm by Tamela Swan. Select Board members Jo Beth Dudley, Carol Sheltry and Tamela Swan were present. Town Admin, Jeanette Charon present and note taking.

Public attendees: Jon Swan, Vic St. Cyr, Cathy Dubreuil, Tom Dubreuil, Eric Pilotte, Robin Pilotte, and Pam Kathan as well as others who chose not to sign in.

The Select Board signed a letter regarding RSA 674:41 regarding the Erection of Buildings on Streets.

The Select Board reviewed and approved meeting minutes from the meeting on December 23, 2022, as amended. Tamela motioned, Carol second and approved by roll call.

December 23, 2022 non-public session minutes #1 were approved, motioned by Tamela, seconded by Carol, and approved unanimously via roll call vote.

December 23, 2022 non-public session minutes #2 were approved, motioned by Tamela, seconded by Carol, and approved unanimously via roll call vote.

The Select Board reviewed and approved meeting minutes from the meeting on January 5, 2023, as amended. Tamela motioned, Carol second and approved by roll call.

January 5, 2023 non-public session minutes #1 were approved, motioned by Tamela, seconded by Carol, and approved unanimously via roll call vote.

January 5, 2023 non-public session minutes #2 were approved, motioned by Tamela, seconded by Carol, and approved unanimously via roll call vote.

The TAN was paid in full on 12/30/2022. Total interest paid for loan was under \$600.

The Board discussed the Short-Term (STD) and Long-Term (LTD) Disability benefits proposal from HealthTrust. Tamela motioned to approve Option 2 from the proposal offering STD and LTD to fulltime employees effective February 1, 2023.

The website rebuild proposal from Green Light was discussed. Hosting, maintenance and website ADA compliance were discussed in detail. Tamela motioned to have Green Light rebuild our website with a second by Jo Beth and approval via roll call. Tamela motioned to choose the \$25/month maintenance fee. Second by Carol with an approval via roll call. Jo Beth motioned to have the full ADA Compliance package for \$490/yr as well as website hosting for \$25/month. Tamela second the motion with approval via roll call.

Road Agent Bob Wentworth sent information over regarding the personnel policy issues previously discussed. The policy will be reviewed, discussed and amended at a later date, should it be necessary to do so.

QuickBooks software changes are coming, including significant cost increases. We are researching information on municipal accounting software. Jeanette had a preliminary discussion with Municipal Technology Systems (associated with Municipal Resources, Inc., MRI) on their fund accounting software. We are awaiting a proposal with various options.

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Adam Finkel's nomination for the Planning Board was approved. Motion made by Tamela with a second by Carol. Jo Beth mentioned there has been lack of interest of candidates for the open alternate positions with hopes more people become involved. She noted that the Planning Board had discussed his candidacy, noting that his credentials and expertise would be an asset to the Planning Board, and noting that no other individuals had stepped up and indicated interest in serving on the Planning Board.

Based on a request from the DCC, Carol motioned to extend the terms of Nancy Comeau and Miriam Caldwell as well as move Jon Swan from an alternate position to a full position, effective in January 2023. Both motions were approved via roll call with Tamela recusing herself.

Town Budget Hearing will be held on Monday, January 30, 2023 at 6:30pm. Budgets have been received from most departments. An ad will be posted in the Coos County Democrat, the Littleton Courier, and the Caledonian Record to notice the Budget Hearing.

Annual Town Report is required by Tuesday, March 7, 2023. Printers will need information by no later than mid-February.

Jo Beth motioned to sign the Veroff & Austin Engagement Letter and MS-60A for the 2022 audit. Tamela second with an approval via roll call.

The Brett Purvis Statistical Update Contract has been received and is for the 5-year re-assessment of property values. Jo Beth would like to know if their pricing is competitive with other assessing firms and why this cost is not included in the monthly fees already paid to Brett Purvis. Jeanette will check to see if there are other firms who are priced similarly. Jeanette will check to see what we have on hand for their regular contract. We will revisit the contract for the next meeting.

Jo Beth announced that the Danuta Lempert BTLA case outcome had a ruling in the Town of Dalton's favor.

Primex renewals came through for 2023/2024. Workers Comp (WC) went down, trending with payroll. Property and Liability rates increased, trending with increases seen countrywide. Jo Beth motioned to pay the invoices with a second from Carol and approval via roll call. Jeanette will process them for timely payment closer to the due dates.

Eastern Analytical completed the sampling for the closed transfer station areas. Tamela will check to ensure the state report was completed, and if not, will determine who will complete the report due in March.

NHMA provides Town Meeting training for the Moderator roll. Jay Ennis, current town Moderator would like to attend in preparation for the March Town Meeting. Jo Beth motioned to approve his attendance. Tamela second with approval via roll call.

Jo Beth made a motion to enter non-public session at 8:07pm. The motion was seconded by Tamela and approved by roll call.

Jo Beth motioned to re-enter public 8:38pm. Tamela seconded, approval by unanimous roll call vote.

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Jo Beth made a motion to sign the elderly tax exemption for a resident's 2022-2023 tax year. Tamela second with an approval via roll call.

Jo Beth made a motion to sign two (2) abatements for inventory penalties that were included on tax bills in error. The inventory documents were returned in March 2022, but they were not removed from the residents' tax profiles.

Jo Beth made a motion with a second by Tamela to adjourn the meeting at 8:45pm. Motion passed unanimously by roll call vote.

Minutes Respectfully submitted by Jeanette Charon.

Minutes Approved On: 01/23/2023 (date)

  
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Jo Beth Dudley

  
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Carol Sheltry

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Tamela Swan