

**Dalton Select Board  
Meeting Minutes  
Monday, November 1, 2021 6:30 PM  
Regular Session**

Call to order at 6:33 pm by Jo Beth Dudley. Select Board members Jo Beth Dudley, Carol Sheltry and Tamela Swan were present.

Members of the public that were present: Victor St. Cyr, Robyn Pilotte, Eric Pilotte, Kevin Whittum, Jr., Jon Swan and Linda Greenwood.

The Select Board signed checks and reviewed payroll.

Tamela made a motion to approve the Regular Meeting Minutes for 10.4.2021 as amended. Carol seconded the motion. Motion passed unanimously by roll call vote.

Jo Beth made a motion to approve the Non-Public Meeting Minutes #1 & #2 for 10.4.2021. Carol seconded the motion. Motion passed unanimously by roll call vote.

Carol made a motion to approve the Regular Meeting Minutes for 10.18.2021 as amended. Jo Beth seconded the motion. Motion passed unanimously by roll call vote.

Jo Beth made a motion to approve the Non-Public Meeting Minutes #1 & #2 for 10.18.2021. Carol seconded the motion. Motion passed unanimously by roll call vote.

Carol made a motion to approve the Regular Meeting Minutes for 10.31.2021. Jo Beth seconded the motion. Motion passed by roll call vote, with Tamela abstaining.

Linda Greenwood, Treasurer discussed the use of a town debit card versus a town credit card. The Town would be eligible to open a Municipal Now Account that would require \$500 to open and a minimum balance of \$500. Or we could open a Non-Profit bank Account, that would require \$50 to open and \$0 minimum balance. The board discussed pluses and minuses of each option with Linda.

Jo Beth made a motion to proceed with getting a town debit card with a Non-Profit Account, if the town qualifies for that account classification. The Select board would put the total of monthly expenses charged to the card plus \$500 in the account. We will get 2 cards, one for the Town Clerk/Tax Collector and the Administrative Assistant. The Select Board will review the current credit card policy, and modify it for the debt care. Reconciliation will be addressed in the policy. Carol seconded the motion. Motion pass unanimously by roll call vote.

Jo Beth made a motion to go into a non-public meeting at 7:10 pm. Carol seconded the motion. Motion passed unanimously by roll call vote.

Jo Beth made a motion to return to public session at 7:32 pm. Tamela seconded the motion. Motion passed unanimously by roll call vote.

The Select Board announced that the Highway Department opening is being filled by Kyle MacBean.

Jo Beth made a motion to seal the Non-Public Meeting Minutes #2. Carol seconded the motion. Motion passed unanimously by roll call vote.

Jo Beth made a motion to seal the Non-Public Meeting Minutes #3. Carol seconded the motion. Motion by roll call vote with Tamela recusing herself.

Updates:

Building – Electrical issues are causing the issues with the circulating pump on the boiler, it keeps blowing fuses.

- There was a minor leak in the Police Station over the weekend.
- Carol suggested hiring a building inspector to inspect the building to determine deferred maintenance concerns to be addressed.
- The Select Board provided a list of necessary repairs to the Highway Department to complete.

New Business:

Posted notice of the sale (via closed bid) of the Fire Department's 2013 Ford Expedition and 1986 Tanker.

Land Use Application for Tax Map 401, Lot 33 submitted by Melissa Kotski-Berry for a workshop on the property was reviewed and approved. Jo Beth made a motion to approve the Land Use Application. Tamela seconded the motion. Motion passed unanimously approved by roll call vote.

Jo Beth made a motion to reappoint Ron Sheltry as the Town Health Officer for a 3-year term. Tamela seconded the motion. The motion passed by roll call vote; Carol recused herself.

The Health Officer can appoint a Deputy Health Officer. There is a new state requirement that the Health Officer must pass a background check.

The Select Board will request budget proposals from the department heads.

Jo Beth made a motion to approve the use of \$6,327.11 from the Building Improvement Capital Reserves Fund to cover the cost of replacing the boiler and the associated repairs. This is the cost net of the insurance reimbursement for part of the work done. Carol seconded the motion. Motion passed unanimously by roll call vote.

Jo Beth made a motion to approve the use of \$1,250.00 from the Dispatch Services Capital Reserves Fund to pay for services from July 2021-December 2021. Tamela seconded the motion. Motion passed unanimously by roll call vote.

Carol suggested buying 2 new flags for Town Hall – a State and U.S. flag before Veteran's Day (11.11.2021). The cost would be approximately \$40-\$60 each. Jo Beth made a motion to replace our State and U.S. flag. Tamela seconded the motion. Motion passed unanimously by roll call vote.

Jo Beth made a motion to adjourn the meeting at 8:04 pm. Carol seconded the motion. Motion passed unanimously by roll call vote.

Minutes Respectfully submitted by Tamela Swan

Minutes Approved On: 11/15/2021 (date)

Jo Beth Dudley

Jo Beth Dudley

Carol Sheltry

Carol Sheltry

Tamela Swan

Tamela Swan

