

Dalton Select Board Meeting
Tuesday, June 28, 2021 6:30 PM
Regular Session

Call to order at 6:30 pm by Jo Beth Dudley. Select Board members Jo Beth Dudley, Carol Sheltry, and Tamela Swan were present. Attendees included, Kevin Whittum Sr., Pam Kathan, Vic St. Cyr, Linda Greenwood, Jessie Wentworth, Frank Tillotson Jr., Brian Parks, and Terri Parks.

Jo Beth made a motion to enter non-public session at 6:35 pm for personnel issue. Carol seconded the motion. The motion passed unanimously by roll call vote.

Jo Beth made a motion to readjourn the public session at 7:00 pm. Carol seconded the motion. Motion passed by unanimous roll call vote.

The Select Board signed Account Payable and Payroll checks.

The Board reviewed and approved meeting 6.14.2021 meeting minutes as amended. Carol made a motion to accept the meeting minutes, Tamela seconded the motion. The motion passed unanimously by roll call vote.

Jo Beth made a motion to accept 6.14.2021 non-public (NP#1, NP#2 and NP#3) meeting minutes, Carol seconded the motion. The motion passed unanimously by roll call vote.

The Select Board vote recount on June 16, 2021 confirmed that Carol was the successful candidate for the open seat.

Jo Beth was re-nominated as Select Board Chair. Tamela made the motion, Carol seconded the motion. The motion passed unanimously, with Jo Beth recusing herself.

Jo Beth was re-nominated as the Select Board Liaison to the Planning Board. Tamela made the motion, Carol seconded the motion. The motion passed unanimously, with Jo Beth recusing herself.

Tamela was re-nominated as the Select Board member of the Conservation Commission. Jo Beth made the motion; Carol seconded the motion. The motion passed unanimously, with Tamela recusing herself.

In other Town Meeting follow-up, Jo Beth will email the Trustees of the Trust Funds regarding setting up new CRFs per the Town Meeting Warrant Articles passed; and changing the Pay-per-Bag program from an Expendable Trust Fund to a Revolving Trust Fund Account.

The Select Board attended the GOFERR Local Fiscal Recovery Fund Webinar on Wednesday, 3:00-4:30 pm. Dalton may potentially get ~\$92,650. There are restrictions on how the funds can be spent. The town will need to apply by August 18th to qualify. The town will receive 50% this year and 50% next year. Mike Noel suggested getting air packs for the Fire Department. This would use a good portion of the funding and be an eligible use. We will post eligibility requirements on the website and ask for recommendation at our next meeting.

Jo Beth stated there is Broadband funding available and asked for additional volunteers. Vic St. Cyr said he could gather some information. Jo Beth will reach out to Erik Johnson, the Town representative on the North Country broadband initiative committee, for updates.

Jo Beth stated there are USDA funding available for Transfer Station composting – to date, no volunteers to develop a proposal. The Select Board would also like more information on setting up a Hazardous Waste disposal day at the Dalton Transfer Station.

Staffing – still proceeding with interviews for the open administrative assistant position.

Updating Town Maps – 3 estimates received and summaries were presented. Options included converting our current maps to GIS (web based) or continue with our pdf version. Estimates ranged from \$3,500 – 4,500 to just update, and \$8,000 - \$13,571 to update and convert to GIS system. The Board will request a demonstration by CAI-Tech, and will ask Avitar Associates if they will provide a discount due to our use of them for our tax assessment database.

There was request from the Supervisor of the Checklist for an official town email for the Chair. It was requested so Right to Know (RTK) requests could be submitted to an official email, for example. The Board approved this request.

Terri Parks talked about the interpretation of our cemetery headstone spacing. The Board agreed with her interpretation, which allows approval of the most recent request regarding headstones on a cemetery plot. There was discussion of the Perpetual Care Trust Funds and agreement that more information is needed regarding state statutes and historical town decisions regarding use and handling of these funds and of the funds from the sale of cemetery plots.

DOT is planning an improvement on Rte 135 – they are going to stabilize a culvert in the State ROW. The requested to know our preferred mitigation method. The request was forwarded to the Conservation Commission and the Planning Board.

The underground oil storage tanks have been re-certified for the year.

There was discussion with Jessie Wentworth about what goes in and out of the General Fund versus the Operating Budget. Dog license fees should be deposited in the General Fund and the State portion should come out of that, not her Operating Budget. Jessie also clarified that Tax Abatements come out of the General Fund, not the Operating Budget.

Jessie expressed concern that her budget was only \$19,000 which had been reviewed at the Town Budget Hearing . In lieu of a budget request, the Select Board proposed the 2021 budget based on reverting to the 2019 levels for the Town Clerk, as the budget had been increased in 2020 to support the four elections in 2020. The Select Board will review the budget and expenditures to date to verify funds are available for the Town Clerk office and staffing.

Linda Greenwood suggested that the transfer to the Trust Funds should be made while there is money in the bank. Also suggested the payment for Loader should be paid now instead of at the end of the year, and that the various health organizations payments be made now as well.

Linda also asked if the raise she requested had been considered. Jo Beth responded that it had not been considered in the budget because Linda did not run for re-election. The Select Board noted that when they reviewed the request last year, the hourly rate was over \$20/hour.

There was discussion that the website needs to be cleaned up and updated. Tamela will determine if this would be an eligible expense for the GOFERR funds. The Select Board will start obtaining estimates and proposals from vendors.

Frank Tillotson Jr. stated his concerns about speeding near the Top of the Hill store. He asked if the State Police could sit there occasionally.

School Committee Update regarding Carroll's request to withdraw from the SAU – The committee voted to dissolve the committee at the last meeting on June 3, 2021. The next meeting is July 1, 2021. The Majority report will be written and approved, closing out the process.

Jo Beth made a motion to enter non-public session at 8:45 pm for legal and personnel issues with no plan to re-adjoin public meeting other than to seal non-public meeting minutes. Carol seconded the motion. The motion passed unanimously by roll call vote.

Jo Beth made a motion to readjourn the public session at 9:15 pm. Carol seconded the motion. Motion passed by unanimous roll call vote.

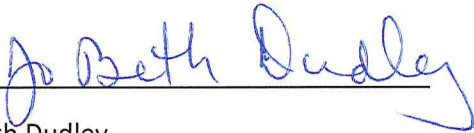
Jo Beth made a motion to seal non-public meeting minutes #1 on a personnel matter. Carol seconded the motion. The motion passed unanimously by roll call vote.

Jo Beth made a motion to seal non-public meeting minutes #2 on a legal matter. Carol seconded the motion. The motion passed unanimously by roll call vote.

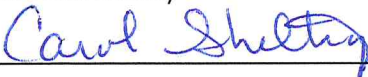
Jo Beth made a motion to adjourn the meeting at 9:17 pm. Carol seconded the motion. Motion passed unanimously by roll call vote.

Minutes Respectfully submitted by Tamela Swan

Minutes Approved On: 07/26/21 (date)



Jo Beth Dudley



Carol Sheltry



Tamela Swan

