

**Dalton Select Board
Meeting Minutes
Public Session
October 12, 2020**

Call to order: The meeting was called to order at 6:45 by Jo Beth Dudley, Chair. Select Board members Carol Sheltry and Tamela Swan were present in person, as was the administrative assistant Elizabeth Buchman.

The select board members completed signatures for checks and other town matters.

Select Board reviewed the 9/21 and 9/28 corrections that were made to the meeting minutes and signed for approval. Select Board reviewed 10/5 minutes.

Carol made a motion to approve the 10/5 Public Minutes with corrections. Tamela seconded the motion. The motion passed unanimously by roll call vote.

Tamela made a motion to approve the 10/5 non-Public Minutes with corrections. Carol seconded the motion. The motion passed unanimously by roll call vote.

Jo Beth made a motion to approve Sewer Tax Warrant for third quarter of 2020. Carol seconded the motion. The motion passed unanimously by roll call vote.

Reviewed MOA for NH DOT Dispatch Center and requested copies from the admin assistant so that the Select Board members can further review it prior to approval. Will be put onto the agenda for next Monday.

OLD BUSINESS:

Received revised itemized paving invoice from Central Paving with tonnage listed and \$/mile as requested. Jo Beth makes a motion to approve the request for Trustees of the Trust Fund to issue a check from the Highway Paving Trust Fund of Dalton for the amount of \$144,576.30 The motion passed unanimously by roll call vote.

The Select Board reviewed the Audit List of required documents, and will provide them to the Auditors.

The Select Board welcomed Elizabeth Buchman, Admin Assistant to a permanent position.

The Select Board approved Elizabeth Buchman to work 25-27 hours per week due to the current workload.

The Select Board reviewed online municipal training options.

The Select Board reviewed questions that they have for the upcoming Certified Computer computer services IT and budget review meeting on Wednesday.

Minutes Respectfully Submitted by

Elizabeth Buchman


Administrative Assistant



Jo Beth Dudley



Carol Sheltry



Tamela Swan