

Dalton Select Board Meeting

DRAFT Minutes of May 4, 2020 Meeting

Present were Selectmen: Chair Jo Beth Dudley, Carol Sheltry and Tamela Swan.
Remote participants: Scott Kleinschrodt; Pam Kaflin, and, briefly, Venessa Cardillo.
Also Present, Coos County Sheriff Keith Roberge.

At 6:25 PM Chair Dudley opened the Remote Meeting application and tested that the connection was active with Tamela Swan.

At 6:30 PM Chairman Dudley Called the meeting to Order.

The Board signed the AP and PR checks.

Tamela Swan made a motion to approve the 4/27/20 Non-Public minutes as presented. The motion was seconded by Carol Sheltry and, by a roll call vote, approved by all three selectmen.

Carol Sheltry made a motion to accept the 4/20/20 Minutes as presented and Tamela Swan seconded the motion. All three selectmen approved the motion by a roll call vote.

Jo Beth Dudley made a motion to seal the minutes of the 4/13/20 Non-Public Session which motion was seconded by Carol Sheltry. All three approved the motion by a roll call vote.

Keith Roberge, Coos County Sheriff, spoke about the relatively short history of the Coos County Sheriff's department and of their need for guns so that their sheriffs did not need to provide their own. They are interested in purchasing Dalton's gun inventory and are willing to take them to either LL Cote or the Whitefield Gun shop to have them appraised. Both entities have offered to appraise them at no charge to Dalton. There may be other equipment that they would also purchase, going to the manufacturer for a resale value. Carol Sheltry will work to get the appraisal done by one of the companies. Mr. Roberge left the meeting at 7:02 PM.

The board signed various forms provided by the Interim Administrative Assistant. Jo Beth Dudley made a motion to approve the abatement of the Dalton Ridge Runner's property taxes as they are a non-profit. Tamela Swan seconded the motion and all three approved the motion in a roll call vote.

Jo Beth Dudley made a motion to approve the Briere Veteran Credit application. Tamela Swan seconded the motion which was approved by the three selectmen in a roll call vote. Pam Kaflin, remotely, asked who the credit was for. Chairman Dudley said she was not sure that could be disclosed in a public meeting but would find the answer.

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The Horizon Engineering Document for Renewal of the Water Testing Permit at the closed Landfill was discussed and the signing by the Chair was approved by a motion made by Tamela Swan and seconded by Carol Sheltry. All three selectmen approved the motion by a roll call vote. Scot Kleinschrodt, remotely, posed several questions which the board were unable to answer. Tamela Swan suggested he go on the DES "One Stop" web site and he should be able to find the answers.

The board signed several more permits.

In Public Input Scott Kleinschrodt asked if the board had received a letter from Casella concerning a proposal to develop a landfill. The board acknowledged that the letter had been received and discussed in a previous meeting. As, at the moment, there is no proposal they did not feel they needed to respond to it. They did meet with Casella and his team in the spring of 2019. He is welcome to attend any public meeting of the Select Board and has been informed of this. Mr. Casella had stated, previously, that he would keep the board apprised of developments relative to the proposed landfill.

Pam Kaflin stated that she had many concerns but primarily she was concerned with the remote Non-Public meetings and that unauthorized persons, particularly John Swan, were attending. The board emphatically stated that this was not true and also that they had only had one remote non-public meeting. Mr. Swan was not in attendance at the board meeting tonight and that any non-public meeting held tonight would be held in the meeting room with only the Three Selectmen and the Interim Administrative Assistant present, as always unless noted in the minutes. Ms. Kaflin said she did not believe the board's disavowal.

Jo Beth Dudley has approached Barb Odell reference the Auditor Position but has not yet had a response.

The board discussed the Covid19 situation and payments for Fire and First Responders. Again, noting it is important to track all employee time and all expenses especially for PPE purchased. It was recommended that all ordering of PPE supplies go through Ron Shelyty as he has been tracking all of the time and requirements. Also, they would then not end up with duplicate orders.

Venessa Cardillo, remotely, asked how she could get a copy of the Dalton Check List. It was recommended that she ask the Town Clerk and was informed that there might be a cost. She left the meeting at 7:49.

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There was discussion about upgrades to the Town's website. It was agreed that a google calendar should be added, which would not be a cost item. There was a recommendation to add a "forms" page rather than adding multiple forms to a department's page. Hopefully some changes will be seen in a couple of weeks.

There was discussion about the right to know training being held remotely by NHMA on Wednesday, May 6th. The Board has authorized Town payment for all Town employees or committee members that attend.

Tamela Swan noted that the next Conservation Commission meeting is May 19th, not the 25th. The change will be noted on the web site.

It was also noted that both the Planning Board and the Conservation Commission need to send minutes to the Administrative Assistant.

There was discussion about the AVRRD contract and the transportation bids. Normandeau's bid, to be competitive, would require an upgrade in size of the containers which would not work as the Transfer Station is now configured. Jo Beth Dudley made a motion to stay with Beattie for transportation of non-recyclable waste to AVRRD. Carol Sheltry 2nd the motion and all three selectmen, by roll call vote, approved the motion. In a response to a question by Scott Kleinschrodt the board said all of this is part of preparing for the move from transporting Dalton's waste to AVRRD/Carberry from NCES/Casella.

The mowing bids were opened. There were two bids: The one from Shawn Noble was for \$5,225 and the one from Dalton Mountain Landscaping was for a total of \$6,262.50. As the board had not had any complaints with Shawn Noble's work in 2019 and his bid was the lower one Carol Shelby made a motion to accept Shawn Noble's bid of \$5,225 for the 2020 Dalton Mowing Contract. Tamela Swan seconded the motion and all three selectmen approved it by a roll call vote.

The board reviewed the Donohue letter which was receive at the Town Office on April 26th, after the board's last meeting, and had then been put in the paper. Today's meeting is the first time the board has met since receiving the letter. Mr. Donohue was questioning why the Board would put the Mowing out to bid when they hadn't put a large project done in 2017 out to bid. This board is a new board and had nothing to do with any projects done in 2017. Carol Shelby stated the referenced project was money from a grant which the then Select Board had turned over to the Road Agent to spend as he wished. Several projects, making improvements to town buildings/structures were done and the highway department volunteered their time so that all funds were used to

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purchase the required materials. Eric Pilotte assisted with the project and was the only non-employee to be paid. (NB: Eric Pilotte is Carol Sheltry's brother)

After a brief discussion, Tamela Swan made a motion to purchase a wall mount for the AED taken from the police cruiser in the amount of \$129.00 and to take the funds from the Town Building maintenance and Repair Trust Fund. Jo Beth Dudley seconded the motion. The motion was approved, with a roll call vote, by Tamela Swan and Jo Beth Dudley. Carol Sheltry recused herself.

After a brief discussion, Jo Beth Dudley made a motion to purchase LED lights and fixtures to replace the existing Fire Department lights in the amount of \$660.55 and to take the funds from the Town Building maintenance and Repair Trust Fund. Tamela Swan seconded the motion. The motion was approved, with a roll call vote, by Tamela Swan and Jo Beth Dudley. Carol Sheltry recused herself.

At 8:26 PM Jo Beth Dudley made a motion to go into a non-public session. She informed the remote participants that she would discuss the remote session and would not restart it as the only business the board would do after the non-public session would be to adjourn the meeting. She stated that the only people in the Select Board's meeting room was the three selectmen and the Interim Administrative Assistant and they would be the only participants in the Non-Public session.

The Public Session resumed at 9:46. A motion to adjourn the public meeting was made by Jo Beth Dudley at 9:46 PM with a second by Carol Shelby. All approved by a roll call vote and the meeting was adjourned.

The next regular meeting is **May 18, 2020 at 6:30 PM. This meeting will be remote. The information for the remote connection will be posted on the Town's website by mid-afternoon on MONDAY, May 18, 2020.** If anyone has question or needs assistance in making the remote connection please email: selectmen@townofdalton.com.

Respectfully submitted,

Tina Peabody
Interim Administrative Assistant
Town of Dalton