

Dalton Select Board Meeting

Minutes of April 13, 2020 Meeting

Present were Selectmen: Chair Jo Beth Dudley and Tina Peabody, Interim Administrative Assistant. Carol Sheltry and Tamela Swan participated remotely. Also present remotely was Ron Sheltry, Fire Chief.

Called to Order at 6:35 PM by Chairman Dudley.

Carol Sheltry, remotely, made a motion to approve the minutes of the March 23rd meeting as presented. Tamela Swan, remotely, seconded the motion and all three selectmen, by a roll call vote, approved the motion.

Jo Beth Dudley signed the 3/16 minutes which had been approved at the 3/23 meeting. Carol Sheltry had signed them previously.

A participant named “Rocks” joined the meeting but did not speak nor identify themselves.

There was discussion about the elderly lien exemption application. The board needs to have current financial and asset information before they can approve it. The interim administrative assistant will notify the applicant.

Ron updated the board on the Covid-19 situation. They have requested more PPD, especially masks which should be here by mid-May. All calls are taking longer as they are finding after they arrive someone is ill and thus they need to put on protective clothing. They are now putting on the protective clothing and, if not needed, then removing it.

There was discussion about what was needed to complete the AVRRAD contract. We have the town’s COI for AVRRAD and need an updated one for Beattie. Tamela will get the information to Normandeau that they need to make a bid to the Town.

The town still needs an auditor. Doris Mitton had agreed to serve as a Supervisor of the Checklist for one of the vacant positions. Carol Sheltry made a motion to appoint Doris Mitton to one of the vacant positions of Supervisor of the Checklist. Tamela Swan seconded the motion and all approved it with a roll call vote. The interim administrative assistant will let the Town Clerk know and will also check with Cathleen Fountain concerning the auditor position.

Vanessa Cardillo joined remotely at 7:15 PM.

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There was discussion about filling the expired positions on the conservation Commission and perhaps adding alternates. The Board needs to know how the Commission was authorized as to members and alternates before they proceed further.

There was a request for information on the State's Dog Ordinances.

3 Timber Tax Warrants were approved and signed remotely by Carol Sheltry and Tamela Swan and actually by Jo Beth Dudley.

A Land Use Change Tax form for L. Currier was signed actually by Jo Beth Dudley and Carol Sheltry and remotely by Tamela Swan.

The MS 232 which is a report of appropriations actually voted by the Town Meeting was approved and signed.

The Mowing bid will be advertised on the Web Site and in the Coos Democrat. The interim administrative assistant will check with Terri Parks regarding the specifications and requirements.

There was discussion on the latest Cohos Advisors agreement. The board thought that the \$6,400 additional for the two forms they had agreed to do was excessive. A letter and amended agreement were approved.

Jon Swan, remotely, discussed the meeting of the Trustees and their status. He is the chair, Venessa Cardillo is the bookkeeper and Ernie Hannaford is the scribe. NH RSA's state that they can have 2 alternates appointed by the Select Board. Rosemary Carter has agreed to serve as an alternate if appointed. They want this option posted so that any interested parties can apply.

The Police contract was approved/accepted by the State. John Tholl has turned in the cruiser key and an inventory of firearms. He also provided a letter stating what equipment he has kept per his discussion with the board.

Westaff has a candidate they think would be appropriate for an Administrative Assistant. The board will interview the candidate, hopefully Monday the 20th, and, after discussion, voted to do a train to hire method with any candidate selected with a motion made by Carol Sheltry which was seconded by Tamela Swan. The motion was approved by all three selectmen by a roll call vote.

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Jo Beth Dudley asked for authorization of her upgrade of the WebEx program and to reimburse her the cost which is approximately 20/month. Tamela Swan approved the upgrade and reimbursement, Carol Sheltry seconded the motion and all three approved by a roll call vote.

At 8:34 PM Jo Beth Dudley made a motion to adjourn the public meeting with the understanding, for all remote attendees, that the board would go into a non-public session for Welfare discussion and would then adjourn. Carol Sheltry seconded the motion and all three selectmen approved the motion by a roll call vote.

The next meeting is **April 20, 2020 at 6:30 PM. This meeting will be remote. The information for the remote connection will be posted on the Town's website by mid-afternoon on MONDAY, April 20, 2020.** If anyone has question or needs assistance in making the remote connection please email: selectmen@townofdalton.com .


Respectfully submitted,

Tina Peabody
Interim Administrative Assistant
Town of Dalton


April 13, 2020 Minutes as approved by the Select Board on 4/20/2020.



Carol Sheltry, Select Board Member



Tamela Swan, Select Board Member



Jo Beth Dudley, Select Board Chairman