

**Dalton Select Board Meeting**  
***DRAFT Minutes of March 23, 2020 Meeting***

Present were Selectmen: Chair Jo Beth Dudley and Carol Sheltry. Tamela Swan participated remotely. Also present were Ron Shetry, Fire/EMS chief; Linda Greenwood, Treasurer; and Christine Ordinetz, Moderator.

Called to Order at 6:42 PM by Chairman Dudley.

Chair Dudley administered the Oath of Office to Christine Ordinetz, elected Moderator for a two-year term.

Carol Sheltry made a motion to accept the minutes of the March 16th meeting with the correction of “Kyle MacBain” to “Kyle MacBean” and that Carol Sheltry made the motion to appoint Tamela Swan Vice-Chair and Jo Beth Dudley seconded the motion. Jo Beth Dudley seconded the motion and all approved it by name identified vote.

Tamela Swan made a motion to accept the March 16th Non-Public Minutes as presented. Carol Sheltry seconded the motion and all three selectmen voted in favor by name identified vote.

Ron Sheltry gave a lengthy presentation on the Covid 19 situation. There have been a lot of changes, including relaxation of regulations to better deal with the situation if it worsens. Currently there are no known cases in Coos County. There is a sign-up process by the Command Group to identify volunteers who can assist with non-patient tasks. He feels they are in good shape for now with adequate supplies and protective masks and gowns. There “mutual aid group” gets updates from members in the morning and puts out an updated newsletter in the afternoon.

Jo Beth Dudley reviewed some of the town’s policies and also new regulations or changes from Workers Compensation, Unemployment Compensation and Primex. Rules and Regulations are being updated daily.

The state has stated that towns can overspend their budgets if for Covid 19 spending.

There was discussion about the search for a permanent Administrative Assistant and also making all town positions more appealing. Changes such as an automatic cost of living raise, adding retirement or 401 options and reviewing current vacation and sick leave policies. These are long term projects for the select board.

Bob Wentworth and John Tholl are having issues receiving emails. John’s is not a town sponsored email address. The Interim Administrative Assistant will check into Bob Wentworth’s issues.

**Dalton Select Board Meeting**  
***DRAFT Minutes of March 23, 2020 Meeting***

WebEx seems to be working to is an option for Select Board and/or committee meetings. It was the consensus of the Board that all committee meetings could be postponed until May. Jo Beth Dudley will send something out on this. She will also check on minutes for the March Planning Board meeting.

The Interim Administrative Assistant will check with Jessie Wentworth to see if there are any other binders with policies and/or ordinances. She will also get the state of NH language for a dog ordinance and try to find a contract for Purvis & Associates services.

The Board reviewed the DRA 2018 Assessment Review which had deficiencies. The report will be given to the Assessor to review and correct the identified deficiencies.

Jo Beth Dudley made a motion to give Ron Sheltry, effective March 16<sup>th</sup>, his budgeted raise to \$18/hour based on a 20-hour week. Tamela Swan seconded the motion and she and Jo Beth Dudley approved the motion. Carol Sheltry recused herself from the vote.

Jo Beth Dudley signed a Primex Worker's Compensation Poster for posting.

The selectmen signed a PA-30 form for an ongoing elderly/disable lien. The Interim Administrative Assistant will look into the requirements for filing this form and their approval.

The Interim Administrative Assistant will make sure the current police cruiser has Primex insurance coverage before it is parked outside the police department.

Tamela Swan made a motion to enter into an agreement with the State Police for non-emergency police coverage as approved at the 2020 Town Meeting. The motion was seconded by Carol Sheltry and approved by all three selectmen with voice identification.

There being no further business, at 9:16 PM Carol Sheltry made a motion to adjourn which was seconded by Tamela Swan. All three selectmen voted in favor with name identification and the meeting was adjourned.

The next Regular Board meeting is **April 06, 2020 at 6:30 PM.**

Respectfully submitted,

Tina Peabody  
Interim Administrative Assistant  
Town of Dalton

# Dalton Select Board Meeting

**March 23, 2020 Minutes** as approved by the Select Board on 4/06/2020.

---

Carol Sheltry, Select Board Member

---

Tamela Swan, Select Board Member

---

Jo Beth Dudley, Select Board Chairman

DRAFT