

Dalton Select Board Meeting

December 9, 2019 Minutes

Planning Board that the lots have been combined and of the new map/lot designation for the combined lots.

The Board decided to not have a meeting on December 23rd. They will meet the 30th as there will be checks to sign.

Ron Sheltry made a comment that he cannot send out emails. There was discussion about adding his computer and/or laptop to the new server. A meeting will be arranged with Certified to figure out the best option.

Carol Sheltry approached Rosemary and Clifford Carter (Rosemary had come to the meeting to notarize a document for the Select Board) to become Trustees of Trust Funds and they agreed. Carol Sheltry made a motion to appoint Rosemary and Clifford Carter as Trustees of Trust Funds. Tamela Swan seconded the motion and all approved it. Chair Jo Beth Dudley administered the Oath of Office to both. They will be contacted as to how to get access from the Passumpsic Bank to the Trust Accounts. The Temporary Administrative Assistant has the check books and documents that were left by the previous trustees.

Jo Beth Dudley made a motion to approve the Quit Claim Deed to Map 401, Lot 31, Sub 2 which motion was seconded by Tamela Swan. All three selectmen approved the motion. The Selectmen then signed the Quit Claim Deed which was notarized by Rosemary Clifford. Form CD-57-S was also signed. It was noted that the town has a \$300 legal fee as part of this process.

There was discussion about how to pay for the new computer system. Carol Sheltry made a motion to pay the Town Clerk's printer in the amount of \$2,385 from the Technology Trust Fund. The Maintenance and purchase agreement will be paid monthly. Jo Beth Dudley seconded the motion and all of the selectmen approved it.

There was discussion about the Conservation Commission and the lack of minutes for their meetings. There was also discussion about have their next, January 21st, meeting be part of a Selectmen's meeting so there could be a discussion about a recent wetlands issue and also about the Board's representation on the Commission.

The Temporary Administrative Assistant will email Tamela Swan the "Rules of Procedure" adopted 7/1/19. She will also contact Christopher Boldt of DTC about meeting in December and Peter Chapel of HealthTrust about meeting after the March Town Meeting.

Jo Beth Dudley read a letter from Robert Flynn commending the professionalism of the Dalton Fire and Rescue Department and the Whitefield Ambulance Service when he required their services.

Dalton Select Board Meeting

Minutes of December 9, 2019 Meeting

Present were Selectmen: Chair Jo Beth Dudley and Tamela Swan

Also present were John Swan, and Ron Shelby, Fire Chief.

Called to Order at 6:30 PM by Chairmen Dudley.

There was a brief discussion about planning board minutes. The administrative Assistant has not yet posted them to the website or bulletin board in the town office. She will.

Tamela Swan made a motion to accept the December 2nd minutes with the following changes: on page 2, paragraph 4, fifth line down: discussion about “whether the town owned a compactor”; it was a bailer “that has been sold”; the cost “of a compactor and required infrastructure including a cement slab to put it on and three phase power and whether the savings in shipping trash would offset those costs”; After research project add: “We also need to inquire about getting a waiver.” In the next paragraph at the end of the first sentence add: “with Bob Wentworth”. In the next paragraph add: Collector “Budget and to discuss the” Police. Delete the extra “r” in the 8th paragraph’s sentence. Tamela Swan seconded the motion and the two selectmen approved the motion and signed the non-draft copy of the minutes.

Carol Shelby arrived as the board was discussing the Non-Public minutes. Carol Shelby made a motion to accept the November 18th Non-Public minutes with the change in the second paragraph of “employee” to “applicant”. Tamela Swan seconded the motion and all three selectmen approved it.

There was discussion on the Shawn Nobel Mowing contract that this was indeed a contract amount that is due to him. A request has been made to get a final bill.

The abatement request from the Tax Collector was better explained. Jo Beth Dudley made a motion to approve the abatement and Carol Shelby seconded the motion which was approved by all of the selectmen.

An application for current use from the Assessor was presented to the Board. Upon review they had questions whether it met the requirements of a minimum of 10 acres. The temporary administrative assistant will investigate further and bring this back to the board.

Matt Burdette’s new zoning application, with combined lots, was presented to the board. After discussion the board approved the application contingent on receiving verification from the

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Jo Beth Dudley made a motion to engage the services of the Mitchell Municipal Group, PC for legal matters and to authorize the Chair to sign the engagement agreement. Tamela Swan seconded the motion and all voted in the affirmative.

There was a brief discussion about the tax rates for Dalton for the WMRHS and how they are arrived at. The Temporary Administrative Assistant will contact them to get a copy of the articles of agreement.

Looking at Old Business that still needs to be dealt with the list included: GIS/Mapping info and/or bids; Website Management Proposals. They also are interested in getting a proposal for new phone hardware and software and from Spectrum to take over the phone system. There was also discussion about how the invoice approval and check writing is handled and possible changes. Cohos Advisors will be contacted with a list of items to discuss and for setting up an appointment to meet with the Select Board for a discussion and obtaining a Letter of Engagement.

At 9:01 PM Jo Beth Dudley made a motion to go into non-public to discuss a Personnel matter. Tamela Swan seconded the motion. Voting in the affirmative by roll call was: Jo Beth Dudley, Tamela Swan and Carol Sheltry.

Carol Sheltry made a motion to come out of the Non-Public session at 9:40. Tamela Swan seconded the motion and both approved it as Jo Beth Dudley had recused herself.

There being no further business, at 9:42 PM Jo Beth Dudley made a motion to adjourn which was seconded by Carol Sheltry. All three selectmen voted in favor and the meeting was adjourned.

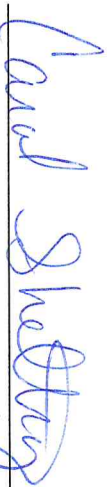
The next Regular Board meeting is December 30, 2019 at 6:30 PM.

Respectfully submitted,

Tina Peabody
Temporary Administrative Assistant
Town of Dalton

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December 9, 2019 Minutes as approved by the Select Board on 12/18/19.



Carol Sheltry, Select board Member



Tamela Swan, Select board Member



Jo Beth Dudley, Select board Chairman