

# Dalton Select Board Meeting

## Minutes of August 26, 2019 Meeting

Present were Selectmen: Chair Jo Beth Dudley, Anna Gilbody and Carol Sheltry

Called to order: 6:40 PM by Chair Dudley

Checks and other documents were signed and reviewed. There were no payroll checks due to a processing error with the software. This should be resolved on Tuesday, 8/27/19 and they will be printed by Tina Peabody, Administrative-Assistant.

The minutes of the August 12<sup>th</sup> Select Board meeting were presented for approval. A motion was made by Anna Gilbody, seconded by Carol Sheltry, to accept the minutes as presented. The vote was unanimous in favor of the motion.

A motion was made to approve the non-public minutes of the August 12<sup>th</sup> Select Board Meeting by Carol Sheltry. Anna Gilbody seconded the motion which was approved unanimously.

Anna Gilbody made known that a resident had notified her that the Town's listing in the phone book is incorrect. She will get the name of the phone book to Tina Peabody who will attempt to have the entry corrected for their next issue.

**ZONING APPLICATIONS:** There was consensus to approve the first draft of the new Zoning Application form.

Zoning Applications were presented for Ramdsdell and Blanchard. After review and discussion to make sure the requests agreed with the Temporary Emergency Zoning Regulations; Motions were made by Carol Sheltry with seconds by Anna Gilbody to approve both Applications. The Vote was unanimous in approving both applications.

After going through this process it was recognized that a signature approval line(s) needs to be added to the application form.

Carl Lindquist presented a request to have Nancy Comeau appointed as an Alternate on the Dalton Planning Board as she has attended 3 Planning Board Meetings, as required, and has actively taken part in discussions during those meetings. A motion to appoint Nancy Comeau as an Alternate to the Dalton Planning Board was made by Carol Sheltry with a second by Anna Gilbody. All voted in support of the motion.

A motion was made by Anna Gilbody with a second by Carol Sheltry to accept the resignation of the Auditor, Pam Kathan. The vote was unanimous to support the motion. A new Auditor does not need to be appointed before the March 2020 elections as there are no official duties for the auditor until after Town Meeting.

## Dalton Select Board Meeting

In moving on to reviewing the applications for the ZBA, all were in favor of using the forms developed by Jo Beth Dudley for the process. Jo Beth Dudley invited the Members of the Planning Board that were present, Carl Lindquist, Terry Parks and new alternate Nancy Comeau to take a seat at the head table to assist in the review/selection process. Chair Dudley also requested that there be no comments or interruptions from the public throughout this sensitive process.

The board proceeded to review the 14 applications for the ZBA with a check list for how they met the criteria developed at the last meeting. At the end of the process the board decided to have 10 candidates attend a special meeting on Tuesday, September 3<sup>rd</sup> at 6:30 PM to be interviewed by the Board. The 10 are: Chelsea Miller, Bill Howe, Paul Damiano, Adam Finkel, Greg Odell, Brian Parks, Marti Faulkner, Gordon Jobe, Pam Kathan, and Tamela Swan. Those not selected to be interviewed were: Douglas Ingerson, Scott Astle, Jon Swan and Joseph Orzech. The Administrative Assistant will contact each to inform them of the decision and, if selected, the September 3<sup>rd</sup> meeting.

There was a discussion about a right to know request for map information. Carl Lindquist has spoken with them and they are not concerned with the deadline as long as the request is moving forward. This request will require a lot of work to comply with and may require that the town rent a larger scanner. The Town can bill the requester for materials but not for time. A limit of \$250 has been added to the request.

*JB* The audiophile <sup>file</sup> needs to be tested and, if readable, sent to those who have requested it from the Public Hearing and/or Special Town Meeting.

The board approved that Tina Peabody, Temporary Administrative Assistant; attend a conference on Town Budget Planning at no cost and a workshop on Human Resources at a cost of \$90.

After a brief discussion about town computer equipment it was suggested that the AA call Certified Computers and discuss the issues with them as they had done the initial computer setup.

At 9:30 PM a motion was made by Jo Beth Dudley and seconded by Carol Sheltry to go into non-public session per RSA 91-A:3,II (e) to discuss a matter in litigation. All were in favor and in a roll call vote: Anna Gilbody voted YES, Carol Sheltry voted YES and Jo Beth Dudley voted YES.

Carol Sheltry left the meeting at 9:36PM

The public session resumed at 9:40.

# Dalton Select Board Meeting

Jo Beth Dudley made a motion to seal the Non-Public minutes and Anna Gilbody seconded the motion. Both voted in favor of the motion which passed.

There being no further business, at 9:41 PM Jo Beth Dudley made a motion to adjourn which was seconded by Anna Gilbody. Both voted in favor and the meeting was adjourned.

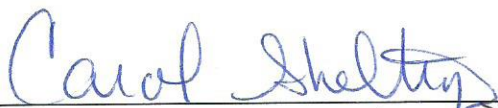
Next meeting date is September 3rd at 6:30 PM for Interviewing ZBA Applicants.

Next Regular Board meeting is September 9<sup>th</sup> at 6:30 PM.

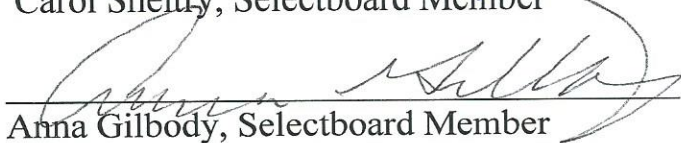
Respectfully submitted,

Tina Peabody  
Temporary Administrative Assistant  
Town of Dalton

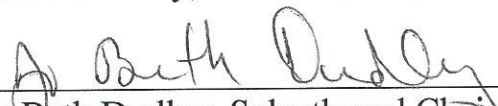
August 26, 2019 Minutes as approved by the Selectboard on September 9, 2019



Carol Sheltry, Selectboard Member



Anna Gilbody, Selectboard Member



Jo Beth Dudley, Selectboard Chairman